

**Diploma will be issued upon verification of degree,**  
 after payment of Diploma fee and if student has no holds on their account.  
 Diplomas take approximately 6 to 8 weeks for production.

Diploma will be issued as **ORIGINALLY** printed in Commencement Program.

FIRST	MIDDLE	MAIDEN / OTHER	LAST
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Current Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

E-Mail \_\_\_\_\_

Current Phone \_\_\_\_\_

Date of Birth \_\_\_\_\_ Student ID: \_\_\_\_\_

**Signature** (required by Federal Law ) \_\_\_\_\_

**Degree Awarded**

Bachelor date awarded: \_\_\_\_\_  
 Replacement Fee: **\$50**

Master date awarded: \_\_\_\_\_  
 Replacement Fee: **\$75.**

**Reason for Replacement**

Diploma has been damaged

Diploma has been lost

Other – please explain \_\_\_\_\_

Phone: 402/375-7239

MAIL to: Wayne State College  
 Office of the Registrar  
 1111 Main Street  
 Wayne NE 68787

**OFFICE USE ONLY**

_____ Hard copy	_____ SIS copy	<b>HOLDS</b>
Date received: _____	_____ Business Office	_____ Perkins _____ Other
Diploma ordered: _____	Notice to Student (date sent) _____	
Amt Paid _____ Cash <input type="checkbox"/> Check <input type="checkbox"/>		Email Notice _____ USPS Notice _____