



2024-25 FAFSA Verification

Income and Tax Information for 2022 Year

Phone: (402) 375-7229 Email: sfs@wsc.edu Fax: (402) 375-7067

Your Free Application for Federal Student Aid (FAFSA) was selected for review in a process called "Verification."

As part of this process, WSC is required to collect information to verify that the FAFSA is accurate.

If any differences are found, we will make corrections on your behalf and you will receive an updated FAFSA Submission Summary (FSS). Financial Aid Awards cannot be finalized, and aid cannot be paid to the student account until verification is complete.

WARNING: If you purposely give false or misleading information, you may be fined, sent to prison, or both.

Although you provided consent for your tax information to be imported from the IRS to the FAFSA form, the information was unavailable or could not be used. Please provide Wayne State College with the documentation requested below:

If 2022 Income Tax Return Information was not able to be transferred from the IRS:

Please provide **one** of the following:

1. **Obtain a Tax Return Transcript from the IRS** (Do not request a Tax Account Transcript)
 - A. **Request online:**
 1. Go to the [IRS website](https://www.irs.gov) at www.irs.gov.
 2. On the homepage select the box that reads "Get Your Tax Record."
 3. Next select "Get Transcript Online" or "Get Transcript by Mail."
 4. Follow the instructions provided to order a Tax Return Transcript.
 5. If you select the "Get Transcript Online" method you will sign up for a free ID.me account and receive your electronic transcript immediately. If you select the "Get Transcript by Mail" method, you will mail the form to the IRS, the paper transcript is generally mailed within 10 business days to your tax filing address.
 - B. **Request by phone:**
 1. Call the IRS at 1-800-908-9946.
 2. Tax filers must follow prompts to enter their Social Security Number and the numbers in their street address. Generally, this will be the address that was listed on the latest tax return filed. However, if an address change has been completed through the US Postal Service, the IRS may have the updated address on file.
 3. Select "**Option 2**" to request an IRS Tax Return Transcript and then enter "**2022**."
 4. If successfully validated, tax filers can expect to receive a paper IRS Tax Return Transcript at the address that was used in their telephone request within 5 to 10 days from the time the IRS receives the request.
2. ***Signed* copy of a 2022 Federal Income Tax Return and all applicable Tax Schedules (Schedule 1, 2, 3, etc.).**
 - A. You may have a copy of this in your own records, through an online filing source, or through your accountant.

No Typed Signatures

***Write the student's name and Student ID Number on the tax return transcript and submit it to our office.**

Methods for submitting documents:

- [Secure Upload](#) (preferred method)
- **Fax:** (402)375-7067
- **Mail:** Student Financial Services
Wayne State College
1111 Main Street
Wayne, NE 68787

If one of the situations below applies to you, please provide the documents requested in that section instead:

If you were granted a Filing Extension by the IRS:

An individual who is required to file a 2022 IRS income tax return and has been granted a filing extension by the IRS beyond the automatic six-month extension for the 2022 tax year must provide:

1. A signed statement listing the sources of any 2022 income and the amount of income from each source;
2. A copy of the IRS's approval of an extension beyond the automatic six-month extension for tax year 2022;
3. A copy of IRS Form W-2 for each source of employment income received or an equivalent document for tax year 2022; and
4. If self-employed, a signed statement certifying the amount of the individual's Adjusted Gross Income (AGI) and the U.S. income tax paid for tax year 2022.

If you filed an Amended IRS Income Tax Return:

An individual who filed an amended IRS income tax return for tax year 2022 must provide a signed copy of the 2022 IRS Form 1040X, "Amended U.S. Individual Income Tax Return," that was filed with the IRS or documentation from the IRS that include the change(s) made by the IRS, in addition to one of the following:

1. Updated income and tax information from the IRS on the FAFSA record with all tax information from the original tax return;
2. A 2022 IRS Tax Return Transcript (instructions above); or
3. A signed copy of the 2022 IRS Form 1040 and all applicable schedules (instructions above).

If you were the Victim of IRS Tax-Related Identity Theft:

An individual who was the victim of IRS tax-related identity theft must provide:

1. A Tax Return DataBase View (TRDBV) transcript obtained from the IRS or, if unable to obtain a TRDBV, an equivalent document provided by the IRS or a copy of the signed 2022 income tax return and applicable schedules the individual filed with the IRS; and
2. A statement, signed and dated, by the tax filer indicating that he or she was a victim of IRS tax-related identity theft and that the IRS is aware of the tax-related identity theft.

If you filed a Non-IRS Income Tax Return

A tax filer who filed an income tax return with a tax authority other than the IRS may provide a signed copy of their income tax return that was filed with the relevant tax authority. However, if we question the accuracy of the information on the signed copy of the income tax return, the tax filer must provide us with a copy of the tax account information issued by the relevant tax authority before verification can be completed.