



Student Senate Disbursement Allocation Form Request

Date: _____

Accounting Office

Attn: Accounts Payable

Listed below you will find a disbursement that has been presented to Student Senate. At this time Student Senate requests that the below amount be disbursed to the mentioned person or persons. If you have any questions, please contact 402-375-7590.

Thank you,
Ashley VanMetteren
Student Senate Vice President

Tiffany Dearstone
Student Activities Director

Signature / Date

Signature / Date

Section 1: To be completed by the student organization requesting disbursement. If you do not have your budget code, contact the Office of Student Activities at 402-375-7322.

Organization Name _____

Organization Budget Code _____

Disbursement Amount _____

Description of Disbursement _____

Signature of Organization Representative _____

Presenter SS# or FTIN# _____

Name of Organization or Person
to be paid _____

Address to send check _____

Signature of the Presenter/Date _____