

## APPLICATION FOR ON-CAMPUS HOUSING

TYPE OR PRINT ALL SECTIONS OF THIS APPLICATION.

\_\_\_\_\_ Social Security Number OR WSC Student ID #

Name: \_\_\_\_\_ Home Phone #: \_\_\_\_\_  
Last First Middle Initial

Permanent Address: \_\_\_\_\_  
Street City State Zip

Student Cell Phone # (if available): \_\_\_\_\_ Birth Date: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Student E-Mail Address: \_\_\_\_\_ Gender:  Male  Female

### CONTRACT PERIOD AND ACADEMIC STATUS

#### Terms/Sessions you are applying for:

\_\_\_\_\_ Fall 2008 and Spring 2009 terms  
 \_\_\_\_\_ Spring 2009 term only  
 \_\_\_\_\_ Summer Session \_\_\_\_\_ May \_\_\_\_\_ June \_\_\_\_\_ July

#### My academic classification will be:

\_\_\_\_\_ New \_\_\_\_\_ Freshman  
 \_\_\_\_\_ Returning \_\_\_\_\_ Sophomore  
 \_\_\_\_\_ Transfer \_\_\_\_\_ Junior  
 \_\_\_\_\_ Senior  
 \_\_\_\_\_ Graduate

### MEAL PLAN PREFERENCE

**All students living in the residence halls are required to have a meal plan. Please check your selection**  
*If you do not select a meal plan, you will be billed for the 10 + \$100 flex meal plan.*

- 10 meals per week plus \$100 flex dollars  
 15 meals per week plus \$75 flex dollars  
 19 meals per week plus \$50 flex dollars

### HALL PREFERENCE AND ACCOMODATION TYPE

All preferences requested below are considered requests and student preferences are not guaranteed. Students currently residing in the residence halls who submit a contract before the established deadline will be given priority in assigning rooms. Priority for room assignments are based on number of college credit hours earned and/or the date the completed application is received. If your first preference is not available you will be assigned to your next available preference. You will be guaranteed a standard double room.

#### Type of room accommodation preferred:

\_\_\_\_\_ Double (two people in a double room) – Double room rate  
 \_\_\_\_\_ Premium Double (one person in a double room) – Private room rate  
 \_\_\_\_\_ Triple (three people in a triple room) – Double room rate  
 \_\_\_\_\_ Premium Triple (two people in a triple room) – Private room rate  
 \_\_\_\_\_ Single (one person in a single room) – Private room rate  
 \_\_\_\_\_ All Freshman Floors (Available in Morey Hall)  
 \_\_\_\_\_ 24-hour, 7-day visitation  
(available in Bowen 1<sup>st</sup> & 2<sup>nd</sup> floor, Neihardt basement & 1<sup>st</sup> floor, Anderson basement & 1<sup>st</sup> floor, Berry basement & 1<sup>st</sup> floor, Morey basement & 1<sup>st</sup> floor, and all of Pile and Terrace halls. Preference given to upperclassmen. May not be available for new students)

#### Rank your residence hall preferences (1-7):

\_\_\_\_\_ Anderson Hall (co-ed; triple rooms available)  
 \_\_\_\_\_ Berry Hall (co-ed)  
 \_\_\_\_\_ Bowen Hall (co-ed; triple rooms available)  
 \_\_\_\_\_ Morey Hall (co-ed)  
 \_\_\_\_\_ Neihardt Hall (co-ed)  
 \_\_\_\_\_ Pile Hall (co-ed)  
 \_\_\_\_\_ Terrace Hall (co-ed)

I am interested in a private room (assigned on a space available basis at an **additional** cost)? \_\_\_\_\_ Yes \_\_\_\_\_ No

Do you have a disability that requires a room assignment accommodation? \_\_\_\_\_ Yes \_\_\_\_\_ No  
*(if "yes" please explain on separate piece of paper)*

**COMPLETE REVERSE SIDE**

## ROOMMATE REQUEST

If you would like to request a specific roommate, please print your roommate's information here. Roommate requests are only guaranteed upon mutual request; each student must request the other as a roommate. Both applications must be on file at the Residence Life Office before the assignment can be made. If you leave this blank, we will match you with a roommate according to the information provided in this application.

I would like to room with (Please Print): \_\_\_\_\_  
*First*
*Middle Initial*
*Last*

## ROOMMATE MATCHING

Give one answer to each question even if you are requesting a single room or a specific roommate.

### PERSONAL LIVING HABITS QUESTIONNAIRE

- (A) I go to bed:       early (before 11 p.m.)       later (between 11 & 12 p.m.)       very late (after 2 a.m.)
- (B) I get up:       early (before 8 a.m.)       somewhere in between       late (after 12:00 noon)
- (C) I prefer a room that:       is neat and tidy       is moderately neat       has a "lived in look"
- (D) Noise level:       Turn it up!       Doesn't matter to me       Quiet please!
- (E) Sharing:       I share, I like people who share       It's OK if you ask first       No sharing please
- (F) My social life is:       outgoing – I enjoy people dropping by at all times       moderate – I like people over but need quiet time to study.       quiet and reserved – my room is my sanctuary, I need privacy.
- (G) Alcohol:       I am accepting of alcohol use       I'm somewhat tolerant of alcohol       I'm not tolerant of alcohol use
- (H) Do you smoke?       No       Yes (Smoking is not allowed in residence halls or any other campus building)
- (I) I prefer a roommate who:  is a smoker       is a non-smoker       I have no preference
- (J) I am interested in living with an international student.

### (K) MUSIC PREFERENCE (check all that apply)

Like	Dislike		Like	Dislike		Like	Dislike	
___	___	Alternative	___	___	Gospel	___	___	Rap
___	___	Blues	___	___	Heavy Metal	___	___	R & B
___	___	Classical	___	___	Hip Hop	___	___	Rock & Roll
___	___	Country	___	___	Jazz	___	___	Salsa/World Beat
___	___	Contemporary Christian	___	___	Punk	___	___	Top 40
			___	___	Other: _____			

**The three most important things my roommate and I should have in common are: (circle three below)**

(A)   (B)   (C)   (D)   (E)   (F)   (G)   (H)   (I)   (J)   (K)

A \$100.00 housing deposit must accompany this application. Please make checks payable to Wayne State College. Return your completed application materials to **Residence Life Office, Wayne State College, 1111 Main Street, Wayne, NE 68787**

## SIGNATURES

I hereby acknowledge the receipt of an attached copy of the Residence Hall Contract Terms and Conditions and understand these terms and conditions shall be considered incorporated by reference in this agreement, and hereby agree to rent for the term indicated in this agreement. If my stated preference is not available, I will accept a different assignment.

Student's Signature \_\_\_\_\_ Date \_\_\_\_\_

Parent's Signature \_\_\_\_\_ Date \_\_\_\_\_

(Required if student is under 19 years of age)

*Residence Life reserves the right to deny an application from a former residence hall student who was evicted, caused physical damage to the facility, or violated other contract terms during previous residence hall occupancy.*

# WAYNE STATE COLLEGE RESIDENCE HALL CONTRACT

**KEEP THIS COPY FOR  
YOUR RECORDS**

Room rates and regulations are subject to change by action of the board of trustees of the Nebraska State Colleges and the administration of Wayne State College.

## Residency Requirement

Freshman students who have not lived in campus housing for one full academic year prior to the beginning of an academic term and who are under 20 years of age are required to live in a residence hall unless they are married, living with parents or legal guardians, or have received an official waiver of this regulation from the Office of Residence Life. Full time freshman who intend to live off campus must submit an "Application For Residence Hall Waiver" form for approval, in lieu of a housing application. The form is available from the Admissions or Residence Life offices and must be submitted to the Director of Residence Life each semester.

## How to Apply for On-Campus Housing

1. Familiarize yourself with all procedures and regulations, especially the section entitled Terms and Conditions of the Residence Hall Contract.
2. Complete the Application for On-Campus Housing and return it along with a \$100 reservation-damage deposit, to: Residence Life, Wayne State College, 1111 Main Street, Wayne, NE 68787. Make checks payable to Wayne State College. Applications for students under the age of 19 must have the signature of a parent or legal guardian.

## Terms and Conditions of Residence Hall Contract

1. I have been officially notified of my acceptance by the Admissions Office of Wayne State College.
2. I agree to pay my room fee in accordance with the College fee payment policies and procedures. I also agree to reimburse the College for damages or losses to the residence hall or furnishings attributable to me that are in excess of the reservation-damage deposit. Failure to satisfy financial obligations may result in termination of this contract.
3. I hereby submit a reservation-damage deposit to the College to be refunded only when: A) I have officially withdrawn from college or have been suspended; B) I give written notification of cancellation of contract to Residence Life by July 31<sup>st</sup> for fall term cancellations or November 30<sup>th</sup> for spring term cancellations; C) I vacate the residence hall room at the end of the contract period and do not submit a new contract; D) this contract is terminated with the approval of the Director of Residence Life or Dean of Students; E) I vacate the residence hall room after the last day of fee payment but after following proper checkout procedures. Deductions from the deposit will be made for damage due to unnecessary wear or damage to the building/furnishings, room/furnishings, or any extra cleaning required in the residence hall room. The deposit is not being applied toward room charges.
4. I agree to observe all rules and regulations of Wayne State College as stated in the College catalog, Wayne State College Student Handbook, as officially posted on residence hall bulletin boards, or as stated by a College official while serving in an official capacity.
5. I understand that this contract is for one full academic year and that I cannot be released from this contract or its accompanying financial obligations within a term except if: A) I have officially withdrawn or have been suspended for academic or disciplinary reasons; B) I have canceled this contract in person or in writing at the Residence Life Office by the last day of fee payment; or C) this contract is terminated with the approval of the Director of Residence Life or the Dean of Students. When a student is released from the contract, the pro-rated refund of room fees will be computed as of the Friday following the day that the student moves out of the residence hall subsequent to termination of the contract.
6. The College reserves the right to reassign students within and between residence halls and rooms as deemed necessary, and to immediately terminate the contract by written notice if the student fails to comply with any of the terms and conditions of the contract or, in the judgment of Student Services staff, continued residence would have a seriously negative effect on the student and/or fellow residents.
7. This contract is valid only if residence hall space is available. Applicants are encouraged to return all application materials and remit fees promptly to enhance the opportunity to secure desired accommodations. The Residence Life Office will attempt to recognize mutual roommate preferences. Applicants specifying roommate preferences will not be considered for hall assignments until applications and deposits have been received for both students.
8. Premium rooms may be available at a charge in addition to the double room base rate. Premium rooms include private rooms, or two people in a room for three. The Residence Life Office reserves the right to assign a student who has contracted for a premium room to a double room accommodation if space limitations require such action.
9. I understand that a Room Utilization Policy approved by the Residence Life Office may require me to accept a roommate or to pay premium room charges. A full statement of this policy is included in the Student Handbook, and available at [http://www.wsc.edu/residence\\_life/](http://www.wsc.edu/residence_life/).
10. The College reserves the right to inspect residence hall rooms under certain circumstances. The room may be entered without permission in case of emergency, officially announced inspections, for the upkeep of physical facilities, or if there is reason to believe that a law or College regulation is being violated. In all other circumstances, entry will be made only with the permission of the student.
11. The College accepts no liability for theft or loss of money, valuables, and personal property and no liability for damages to personal property due to water, fire, smoke, or natural disaster.
12. Subleasing of a residence hall space from a contracted student to a non-contracted student or any other person is not permitted and is cause for immediate contract cancellation and disciplinary procedures.
13. Upon entering the proper signatures I understand that this constitutes a legal contract. I assume responsibility for payment at the rates established by the College and agree to these Terms and Conditions of the Residence Hall Contract.
14. Residence hall rooms must be vacated during official college vacation periods. They include fall break, winter vacation, and spring mid-term break. Halls will re-open at times publicized by residence hall staff members.

## Food Service Information

All students living in the residence halls must participate in the food service program of the College. Students who believe that individual circumstances warrant an exemption to this requirement should contact the Director of Residence Life. Cooking is not allowed in the residence hall rooms due to health and fire regulations. Food service is not available during official college vacation periods (fall break, winter vacation, and spring mid-term break).

## Room Assignment Information

The Residence Life Office will attempt to recognize mutual roommate preferences. Applicants specifying roommate preferences will not be considered for hall assignments until applications and deposits have been received for both students. Because the demand for accommodations, it may not be possible to grant each request. Therefore, room contract requests will be considered by date of receipt with room assignment priority given to students who have lived on campus during the preceding academic year. Room assignments are made without regard to ethnic or national origin. Those who have a disability requiring an assignment accommodation should indicate such on the Application for On-Campus Housing.

## Rate and Payment Information

Residence hall rates are set for each academic year by the Board of Trustees of the Nebraska State Colleges. The rates are available online at [http://www.wsc.edu/financial\\_services/cost/room\\_meal/](http://www.wsc.edu/financial_services/cost/room_meal/). College payment procedures are fully explained in the official catalog. Because of printing deadline requirements, no reference is made to room and board rates. All fee payments should be made to the Business Office. No payments should be made to the Residence Life Office.

## Room Furnishings

Each double residence hall room is equipped with two beds, one chest of drawers or wardrobe, two desks, and two desk chairs. All residence halls except Bowen have lavatory sinks in rooms. All students are responsible for their own towels and bedding. Students are to provide their own desk lamps. All residence halls are wired for telephone service, computer network service, and campus cable TV. All services are included in the room charge; students must provide their own equipment.

## Mail

The correct mailing address for residence hall students is:

Student Name  
Name of Hall and Room Number  
Wayne, NE 68787

*See reverse side for residence hall descriptions*

A residence hall is more than just a place to sleep. In fact, living in a residence hall really has little to do with the building, and everything to do with the people who live there. Campus housing involves making friends and broadening horizons. It is sharing experiences with people from different countries and backgrounds. It is learning how to live in a community with others. Ultimately, it is learning how to really care about those with whom you live.

### WSC RESIDENCE HALLS

**Anderson Hall** is a co-ed hall located near athletic and recreational facilities. Anderson's four floors house up to 164 students. The basement and first floors allow 24-hour/7-day visitation and feature two-room suites shared by 3 students. Second and third floors provide traditional double rooms. Anderson's large student lounges and three student-use kitchens, along with its quiet, friendly atmosphere make it a pleasant place to live and study. Available for freshmen.

Room Size	12' x 14' 6"
Floor	tile
Window width	84"
Window length	62"
Length to floor	90"

**Berry Hall** is a co-ed hall located near the Willow Bowl, a famous campus landmark. Berry houses up to 318 students with four floors of men living on one wing and four floors of women living on the other wing. The basement and first floors allow 24-hour/7-day visitation. The shared lobby and info desk, student lounge and recreation room are popular gathering places for residents. Berry's many in-hall activities and social atmosphere make it a popular choice. Over half of Berry residents are freshmen.

Room Size	12' x 15'
Floor	tile
Window width	84"
Window length	60"
Length to floor	100"

**Bowen Hall** is a co-ed hall located near the center of campus. Bowen's eight floors house up to 445 men and women who live on separate floors and share student lounges, kitchenettes, and laundry facilities. The first and second floors are non-freshman floors with private rooms and 24-hour/7-day visitation. Bowen is a centrally located, air-conditioned hall with a lively social atmosphere that makes it a great place to call home. There's always something going on in Bowen. Available for freshmen.

Room Size	11'6" x 13'6"
Floor	tile
Window width	
Window length	Draperies provided
Length to floor	

**Morey Hall** is a co-ed hall located near business and technology classes and ample student parking. Morey's four floors are home to up to 238 residents who enjoy Morey's traditional residence hall environment. The basement and first floors allow 24-hour/7-day visitation. Second and third floor areas are designated as freshmen-only floors. Morey's large main lobby and information desk is a popular student gathering place between and after classes. Morey's balance of freshmen and upperclassmen make it a good choice for living and learning at Wayne State College. Available for freshmen.

Room Size	12'4" x 14'
Floor	tile
Window width	84"
Window length	64"
Length to floor	92"

**Neihardt Hall** is a newly renovated, air-conditioned, co-ed hall. Neihardt is fully accessible for students with disabilities. Large rooms with new furniture make Neihardt a popular choice for up to 171 freshmen and upperclassmen. The basement and first floors are non-freshmen only floors with 24-hour/7-day visitation. In addition to study rooms, TV lounges, and laundry facilities on each floor, Neihardt offers an attractive main floor lounge and a large basement recreation room and kitchen that are popular places for student social events. Neihardt Hall houses students enrolled during the summer terms. The second and third floors are open to freshmen as space allows.

Room Size	12'10" x 14'8"
Floor	wood
Window width	87"
Window length	1 <sup>st</sup> - 82" 2 <sup>nd</sup> & 3 <sup>rd</sup> - 60"
Length to floor	1 <sup>st</sup> - 118" 2 <sup>nd</sup> & 3 <sup>rd</sup> - 92"

**Pile Hall** is a mostly non-freshman, co-ed hall with 24-hour/7-day visitation on all three floors. Pile first floor is accessible for students with disabilities. Pile houses up to 136 residents and has long been popular with sophomores, juniors and seniors because of its central location on campus. Known for a friendly accepting environment, high student participation rate in hall events, and academic atmosphere, Pile makes a terrific home away from home at Wayne State. Open to freshmen as space allows.

Room Size	12'9" x 14'8"
Floor	wood
Window width	87"
Window length	1 <sup>st</sup> - 82" 2 <sup>nd</sup> & 3 <sup>rd</sup> - 60"
Length to floor	1 <sup>st</sup> - 118" 2 <sup>nd</sup> & 3 <sup>rd</sup> - 92"

**Terrace Hall** is another smaller hall popular with sophomores, juniors, and seniors. Terrace is a co-ed hall with 24-hour/7-day visitation on all three floors. Renovated in 1999, Terrace houses up to 143 residents and features a large main floor lounge and basement recreation room and kitchen. Open to freshmen as space allows.

Room Size	12'9" x 14'9"
Floor	wood
Window width	87"
Window length	60"
Length to floor	90"

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## *MISSION STATEMENT*

### *Academic Success, Social Development, Personal Growth*

The mission of Residence Life is to support the academic success, social development, and personal growth of all persons living and working in college housing by creating intentional programs and experiences within positive residential communities that are safe, comfortable, and well-maintained.

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## *BENEFITS OF LIVING ON CAMPUS*

**CONVENIENCE** – when you live on campus, one room and board payment covers everything – your room, meals, all utilities, cable television, local telephone service and high-speed internet. All residence halls include coin operated laundry facilities, vending machines, recreation areas, kitchen and cooking facilities, mail service, reception & information desks, TV lounges, study areas, and restroom & shower facilities.

**SECURITY** – residence halls are staffed by professional and student employees and campus security personnel. After 10:00 pm, residence hall visitors must register at the main hall desk.

**SMOKE FREE ENVIRONMENT** – smoking is prohibited inside all residence halls.

**ACTIVITIES** – student councils and resident assistants plan a variety of events. Some are learning experiences, some explore new ideas, and many are just for fun.

**LEADERSHIP** – participate in one of many leadership opportunities, such as the hall council that makes decisions and plans hall activities. Organize hall intramural teams or participate in one of over 90 campus student organizations. After your first year, you can apply to become a resident assistant.

**LASTING FRIENDSHIPS** – living on campus gives you the opportunity to meet many people and make lifelong friends. Late-night discussions in residence halls are almost essential to college life. Getting to know people who have different life experiences, being away from home, and becoming your own person are all part of the college learning experience.

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### *EVERY RESIDENCE HALL HAS*

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### *EVERY STUDENT ROOM HAS*

Information desk open from noon to 2:00 a.m. daily  
Main lobby with social/TV areas  
Recreation and TV lounges  
Study areas  
Kitchen/cooking facilities  
Restroom and shower facilities on every floor  
Mail service  
Coin-operated laundry facilities  
Vending machines

Two beds (mattress size is twin extra long, 36” x 80”)  
Two mattress pads  
Two desks and desk chairs  
Shared closet and dresser  
Window coverings or drapes  
One sink and medicine cabinet (except Bowen Hall)  
One telephone jack with local service provided  
One cable TV connection  
Campus computer connection for each resident

**FIRST YEAR STUDENTS** - research shows that students who live on campus are more successful in college. One example of Wayne State’s commitment to student success is our requirement that first year students live on campus. Exceptions are made for students who are 20 or older; married; or living with parents or legal guardians. To request an exception to this requirement, submit an Application for Residence Hall Waiver.

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## *TO APPLY FOR CAMPUS HOUSING*

Apply for campus housing as soon as possible. Residence Life will make every attempt to honor your preferences. However, room assignments are made on a first-come, first-served basis. You may apply before you are admitted to WSC, but you will not be guaranteed a room assignment and you may not actually check in to the hall until you have been admitted.

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*To apply*, you must submit:

1. A completed, signed Application for On-Campus Housing. This housing application is a legally binding agreement for the entire academic year. Please read the application carefully before you sign. If you are under the age of 19, your parent or legal guardian must sign it as well. Indicate your hall and/or roommate preferences on the application. Preferred roommates will be assigned together only after each has completed an application and each lists the other as a roommate preference on the application. Mutual requests received by July 1 will be assigned together. Mutual requests received after this date and spring semester requests will be assigned together if space is available.
2. A \$100 reservation-damage deposit payable by check or money order must be forwarded with the signed application for housing.

Mail both items to Residence Life, Wayne State College, Wayne, NE 68787 or bring the application to the office (201 Student Center).

### NOTIFICATION

Once items 1 and 2 above have been received, we will make a tentative hall assignment. You will receive the tentative assignment when you arrive on campus for New Student Registration in May and June. In mid-July you will receive your final room assignment, information about your roommate, and tips and guidelines for moving in.

*To cancel*:

Prior to check-in:

1. To receive a full refund of the \$100 reservation - damage deposit, Residence Life must receive written notification of cancellation by July 31<sup>st</sup> for fall term cancellations and November 30<sup>th</sup> for spring term cancellations.

If written notification of cancellation is received after these dates, you will forfeit your \$100 deposit.

After check-in:

This contract is for one academic year. You will not be released from the contract or its accompanying financial obligations during the academic year except when:

1. You have officially withdrawn or been suspended.
2. You cancel the contract in person or in writing at the Residence Life Office no later than the last day of fee payment.
3. The contract is terminated with the approval of the Director of Residence Life.

If released from the contract after occupancy, you will be charged for the number of weeks you lived on campus, computed as of the Friday following the date you vacate the residence hall subsequent to termination of the contract.

### *HOUSING BETWEEN CONTRACT PERIODS*

This contract does NOT include official College vacation periods such as fall break, winter vacation, and spring mid-term break. Students must vacate during these periods; however, they may leave belongings in their rooms at no additional cost. Special interim housing may be available during College vacation periods for a fee.

### *MEAL PLANS*

The student cafeteria offers hot entrees, pizza and burgers, deli selections, salad bar, ice cream and self-serve beverages. It's all-you-can-eat with your choice of 19, 15, or 10 meals per week, plus flex dollars that can be used like cash at any time. After hours, transfer your meal to the food court offering Mexican, pizza, hot entrees, salad bar, deli and grilled items. Food service is available 14 hours a day during the week and nine hours on the weekend. All students living on campus must choose a meal plan.