

Online Classes continued...

BUS 652W0 Management Accounting (3) (Call #10013)

Prerequisite: CBK accounting. An examination of management uses of accounting data with particular reference to decision-oriented cost classification, methods of cost estimation, data appropriate for decision models, standards and controls, and special problems.

Dr. Tim Garvin figarvi1@wsc.edu

ONLINE
MBA Core

BUS 656W0 Marketing Administration (3) (Call #108910)

Prerequisite: CBK business marketing. A study of concepts useful in understanding marketing systems and buyer behavior and developing skills in making marketing decisions. Topics include marketing strategy, decision models, market segmentation, promotional strategy and product management.

Dr. Jeryl Nelson jnelso1@wsc.edu

ONLINE
MBA Core

BUS 690W0 Seminar in Organizational Behavior (3) (Call #10014)

Prerequisites: CBK management. Examination and analysis of the organization as a social system and the impact of its various components on work attitudes and behavior; topics include the development of organizational structures, organizational effectiveness, decision making and policy formulation, leadership and change.

Dr. Jeryl Nelson jnelso1@wsc.edu

ONLINE
MBA Core

BUS 692W0 Administrative Policy (3) (Call #10015)

Prerequisite: All CBK courses and/or foundation courses and satisfactory completion of 24 credit hours in the MBA program or approval of MBA Director. Analysis of policy formulation and implementation from a company-wide standpoint; emphasis on integration of knowledge and approaches across functional areas; both endogenous and exogenous factors that affect company policies; and the role of the firm in society.

Dr. Jeryl Nelson jnelso1@wsc.edu

ONLINE
MBA Core

MBA

Master of Business Administration

Course Booklet
Spring 2010

Wayne State
College

www.wsc.edu/mba/
1-800-228-9972
bst@wsc.edu



How to Register

1. You may register on the web at www.wsc.edu using WebCat, or by phone, mail, in person, on-site, or e-mail at extcampus@wsc.edu.
2. Checks should be made payable to:
Wayne State College
ATTN: Business Office/Fee Payment
1111 Main Street
Wayne, NE 68787
3. Registration deadline: Spring 2010-January 11, 2010; however, we encourage you to sign up at least one week prior to class to avoid class cancellation.

Tuition and Fees:

A one-time admission fee of \$30 is necessary for all students enrolling at Wayne State College for **the first time**. This payment should be accompanied by a completed **Graduate Application for Admission form**.

Tuition Per Credit Hour (2009-2010)

ONLINE Courses (No additional fees)

	Resident/Non-Resident
Undergraduate	\$180.00
Graduate	\$225.00

CONTINUING EDUCATION Courses

	Resident	Non-Resident
Undergraduate	\$122.50	\$245.00
Graduate	\$155.50	\$311.00

Additional fees per credit hour for continuing education/off campus classes are \$36.75/credit hour and for on campus classes the fees are \$44.50/credit hour. **Students who have been in the state of Nebraska for less than 180 days will pay non-resident tuition rates. Contact the Admissions Office for details.**

Tuition Benefit for Non-Residents Employed in Nebraska, Iowa and South Dakota residents who are employed full-time in Nebraska and pay Nebraska income taxes may qualify for Nebraska resident tuition. An application and further information on this program are available at the Admissions Office at Wayne State College (1-800-228-9972). The application and supporting documentation must be submitted before the class begins. Students who have worked in the state of Nebraska for less than 180 days will pay non-resident tuition rates. Contact the Admissions Office for details.

Payment

Specific payment due dates are published for each semester by the Business Services Office. Typically, all amounts due for a semester are to be paid in full on or before the sixth day of each semester (Summer due dates are the second day of the term). Any charges to the student's account after the sixth day of classes (after the second day of the summer term) are due immediately. This includes

charges due to dropping or adding a course, fines or other fees or charges. If you cannot make payment in full on or before the sixth day of the semester (by the second day of the summer term) and you meet the qualifications specified on the Exception to Payment Policy Form please complete the Exception to Payment Policy Form and submit to Business Services before the fifth day of each semester (before the first day of the summer term).

1. **In person** We accept payment in person at the Business Services Office, Hahn Administration, Rm. 104. Payment may be made by cash, check, credit card, money order or cashier's check.
2. **Mail/Phone** Mail your payment to: Wayne State College Business Services Hahn 104 1111 Main St. Wayne, NE 68787 **Mail payments** may be made by check, credit card, money order or cashier's check.
3. **Online payment in full**
4. **Online monthly payments through Nelnet (FACTS) payment plan.** Nelnet (FACTS) is a tuition payment plan that offers an option for budgeting tuition and other educational expenses. The plan requires a \$25.00 per semester non-refundable enrollment fee. Automatic Bank Payment (ACH) will be used to make your monthly payment(s) from a checking, savings or credit card account (Visa, MasterCard or Discover).

Drop Policy

If you decide to withdraw from a class, please inform the Continuing Education Office/Registrar's Office immediately. If the proper procedure is not followed, refunds and/or grades could be affected. For fall/spring classes that run the full term, there is no adjustment for costs after the first week of class unless the student is withdrawing from school.

Transcripts

Transcripts should be sent to the Admissions Office, Wayne State College, 1111 Main St., Wayne, NE 68787.

Tuition & Fee Adjustments

Tuition and fees will be adjusted for changes made through Friday, January 15, 2010. After that date, there will be no adjustment in tuition or fees, or any refund if a class is dropped.

Textbooks

Books can be ordered by calling 402-375-7099, or online at www.wscbookstore.com. On the website, by selecting the appropriate term books for a particular class can be viewed. The bookstore accepts checks and all major credit cards. Please allow one week for receipt of textbooks after placing the order.

Where to Call for Information

Admissions.....	375-7234
Business Office	375-7224
Registrar	375-7239
MBA Office.....	375-7587

SPRING 2010

Norfolk

BUS 620H0 Managerial Communications (3) (Call #10010)

Application of principles of communication to the managerial setting. The course investigates the influence of organizational climate, manager's style and use of motivation on the communication process. Communication strategies appropriate to business reports, speeches, interviews, and conferences are explored along with emphasis on managerial problems with employee communication and conflict management. The course includes a focus on methods of analyzing and resolving communication problems.

Dr. Laura Dendinger ladengi1@wsc.edu

(Partially Online Course)

Monday evenings, 6:30-9:15 p.m.

MBA Core

Online

BUS 507W0 Foundations of Accounting/Finance (3) (Call #11010)

Prerequisites: Approval of MBA director. This course is designed to provide the student with a working knowledge of the fundamentals of accounting and finance from a decision maker's perspective.

STAFF

ONLINE

CBK Management/Marketing Foundation Course

(Fulfills both Management and Marketing deficiencies in the common body of knowledge courses.)

Will NOT count as a MBA elective course.)

BUS 608W0 Financial Administration (3) (Call #10009)

Prerequisites: CBK accounting, CBK business finance or BUS 507. A study of financial decision making in the firm; development of a decision-making framework for determining the most efficient allocation of resources within the firm; emphasis placed on the analysis of capital investment projects, long-term sources of funds and short-term financing problems.

Gerard Ras geras1@wsc.edu

ONLINE

MBA Core

BUS 625W0 Decision Science (3) (Call #10011)

Prerequisites: CBK statistics. Underlying structure of quantitative business decisions and their solution. The course emphasizes problem recognition, formulation, and analysis, using software to perform necessary calculations. Topics may include linear programming, goal programming, simulation, queuing and other MS/OR techniques.

Dr. John Paxton jopaxto1@wsc.edu

ONLINE

MBA Core

BUS 627 Ethics in Leadership (3) (Call #10890)

This course will examine classic cases of business and industry. As part of thorough analysis, the course considers firm actions within an ethical framework. The class will also discuss what we can learn about the traits of ethical leadership. The development and implementation of an ethical code and the need for continual ethical training is explored. As a backdrop to this discussion, the student will complete and assessment of his/her ethical character traits..

Dr. Laura Dendinger ladinge1@wsc.edu

ONLINE

MBA Elective