

Wayne State College

MBA Information

How to Register

1. You may register on the web at www.wsc.edu using WebCat, or by phone, mail, in person, on-site, or e-mail at extcampus@wsc.edu.
2. Checks should be made payable to:
Wayne State College
ATTN: Business Office/Fee Payment
111 Main Street
Wayne, NE 68787
3. Registration deadline: The first night of class; however, we encourage you to sign up at least one week prior to class to avoid class cancellation.

Tuition and Fees:

Classes are held in several convenient locations in the 46 counties in Nebraska at a very affordable tuition cost. **A one-time admission fee of \$30 is necessary for all students enrolling at Wayne State College for the first time. This payment should be accompanied by a completed Application for Admission form.**

Tuition Per Credit Hour (2007-2008)

	Nebraska Resident	Non-Resident
Undergraduate	\$110.00	\$220.00
Graduate	\$139.50	\$279.00

Additional fees per credit hour for continuing education/off campus classes are \$34.75/credit hour and for on campus classes the fees are \$40.50/credit hour. **Students who have been in the state of Nebraska for less than 180 days will pay non-resident tuition rates. Contact the Admissions Office for details.**

Tuition Benefit for Non-Residents Employed in Nebraska Iowa and South Dakota residents who are employed full-time in Nebraska and pay Nebraska income taxes may qualify for Nebraska resident tuition. An application and further information on this program are available at the Admissions Office at Wayne State College (1-800-228-9972). The application and supporting documentation must be submitted before the class begins. Students who have worked in the state of Nebraska for less than 180 days will pay non-resident tuition rates. Contact the Admissions Office for details.

Payment

Payment may be in the form of personal check (include social security number), money order or charge card (Visa, Master Card or Discover). No cash please. A billing statement will be sent within two weeks of the start of the term to all who are registered. **For full semester classes, payment is due by the published dates. For classes beginning after the payment deadline, tuition & fees are due by the first night of class.**

Drop Policy

If you decide to withdraw from a class, please inform the Continuing Education Office/Registrar's Office immediately. If the proper procedure is not followed, refunds and/or grades could be affected. For spring classes that run the full term, there is no adjustment for costs after the first week of class unless the student is withdrawing from school.

Transcripts

The Graduate Office will obtain transcripts of work done at WSC. Other transcripts should be sent to the Graduate Office, Wayne State College, 1111 Main St., Wayne, NE 68787.

Refund Schedule

Refunds are made accordingly to the following schedule for complete withdrawal from college (not for each individual course).

Portion of class(es) Completed	Tuition	Fees
During 1 st & 2 nd week of term	100%	100%
During 3 rd & 4 th weeks	50%	None
During 5 th through 8 th weeks	25%	None
After 8 th week	None	None

Special Services

Textbooks: Textbooks may be ordered directly from the Wayne State College Bookstore by calling (402) 375-2982 or e-mailing at manager@student-book.com. Have your course number, course name, and credit card (payment may be arranged by check, books would be mailed to you upon receipt of payment).

Registration: Register for courses within this publication on the web at www.wsc.edu, or by phone, mail, in person, on-site, or e-mail at extcampus@wsc.edu. If you have questions, please contact the Office of Continuing Education at 1-800-228-9972 ext. 7217 or (402) 375-7217 or send to Wayne State College, Attn: Continuing Education, 1111 Main St., Wayne, NE 68787. Pre-registration is strongly encouraged to prevent course cancellation.

Where to Call For Information

Admissions.....	375-7234
Bookstore.....	375-4010
Business Office.....	375-7224
Continuing Education.....	375-7217
Registrar	375-7239
School of Business and Technology.....	375-7587
Office of Graduate Studies	375-7232

MBA CORE AND COMMON BODY OF KNOWLEDGE FULFILLMENT COURSES

Fall 2007

COLUMBUS

BUS 620H1 Managerial Communications (3) (Call #10626)

Application of principles of communication to the managerial setting. The course investigates the influence of organizational climate, manager's style and use of motivation on the communication process. Communication strategies appropriate to business reports, speeches, interviews, and conferences are explored along with emphasis on managerial problems with employee communication and conflict management. The course includes a focus on methods of analyzing and resolving communication problems.

Dr. Laura Barelman laberel1@wsc.edu

Thursday evenings, 5:30-8:15 p.m. (Partially Online Course)

MBA Core

NORFOLK

BUS 608H1 Financial Administration (3) (Call #10625)

Prerequisite: CBK accounting, CBK business finance. A study of financial decision making in the firm; development of a decision-making framework for determining the most efficient allocation of resources within the firm; emphasis placed on the analysis of capital investment projects, long-term sources of funds and short-term financing problems.

Dr. Jeryl Nelson jenelso1@wsc.edu

(Partially Online Course)

Monday evenings, 6:30-9:15 p.m.

MBA Core

ONLINE

BUS 509W0 Foundations of Management/Marketing (3) (Call #10965)

Prerequisites: Approval of MBA director. This course is designed to provide the student with a working knowledge of the fundamentals of management and marketing from a decision maker's perspective.

STAFF

ONLINE

CBK Management/Marketing Foundation Course

(Fulfills both Management and Marketing deficiencies in the common body of knowledge courses.

Will NOT count as a MBA elective course.)

BUS 625W0 Decision Science (3) (Call #10627)

Prerequisites: CBK statistics. Underlying structure of quantitative business decisions and their solution. The course emphasizes problem recognition, formulation, and analysis, using software to perform necessary calculations. Topics may include linear programming, goal programming, simulation, queuing and other MS/OR techniques.

Dr. Charles Parker chparke1@wsc.edu

ONLINE

MBA Core

ONLINE

BUS 632W0 Information Systems Technology and Management (3) (Call #10628)

Prerequisites: CBK Management or BUS 604. A course that addresses the operation, tactical, and strategic considerations associated with information systems within organization subunits, within an organization, and between organizations. Emphasis is placed on the relationship between organizations and their information systems.

Dr. Timothy Garvin tigarvi1@wsc.edu

ONLINE

MBA Elective

BUS 656W0 Marketing Administration (3) (Call #10629)

Prerequisite: CBK business marketing. A study of concepts useful in understanding marketing systems and buyer behavior and developing skills in making marketing decisions. Topics include marketing strategy, decision models, market segmentation, promotional strategy and product management.

Dr. Kenn Hallgren kehallgr1@wsc.edu

ONLINE

MBA Core

BUS 690W0 Seminar in Organizational Behavior (3) (Call #10630)

Prerequisites: CBK management. Examination and analysis of the organization as a social system and the impact of its various components on work attitudes and behavior; topics include the development of organizational structures, organizational effectiveness, decision making and policy formulation, leadership and change.

Dr. Patricia Lutt palutt1@wsc.edu

ONLINE

MBA Core

BUS 692W0 Administrative Policy (3) (Call #10631)

Prerequisite: All CBK courses and/or foundation courses and satisfactory completion of 24 credit hours in the MBA program or approval of MBA Director. Analysis of policy formulation and implementation from a company-wide standpoint; emphasis on integration of knowledge and approaches across functional areas; both endogenous and exogenous factors that affect company policies; and the role of the firm in society.

Dr. Jeryl Nelson jnelso1@wsc.edu

ONLINE

MBA Core

ECO 650W0 Managerial Economics (3) (Call #10633)

Prerequisites: CBK economics. Application of microeconomic theories in private and public managerial decision-making including an analysis of market structure and its effect on price and output determination. The course incorporates a global perspective and estimation of econometric models for business, government and non-profit organizations.

Dr. Meena Dalal medalal1@wsc.edu

ONLINE

MBA Core