



Training and information session schedule – March/April 2009

For more information or to sign up for a session,
contact Karyn Bijlsma, kabijls1@wsc.edu, phone 375-7286.

Sakai Intro – Eddie Elfers (TRC Training Lab, LI 24)

Sakai is the open-source course management software that will replace WebCT. Faculty are encouraged to use Sakai for their online courses side-by-side with WebCT or to supplement a face-to-face class as we move toward complete adoption of Sakai.

Wednesday, March 11, 10-11, 3-4

Wednesday, March 18, 9-10, 3:30-4:30

Monday, March 30, 9-10, 3:30-4:30

Wednesday, April 8, 9-10, 3:30-4:30

Sakai Workshop Sessions – Eddie Elfers (TRC Training Lab, LI 24)

Sakai advanced features. Work on converting your courses from WebCT to Sakai, or start building a course from scratch. (Works best if you take an intro session first.)

Thursday, March 12, 10-11, 1:30-2:30

Tuesday, March 31, 9-10, 3:30-4:30

Monday, April 13, 9-10, 1:30-2:30

Wednesday, April 15, 9-10, 1:30-2:30

Multifunction Device Info Sessions – Brett Parker (TRC MM Lab, LI 14)

Print, copy, scan and fax, all with a single device. Come take a look at a variety of these units.

Wednesday, March 11, 9-10 or 1:30-2:30

Tuesday, March 17, 9-10 or 1:30-2:30

Smartphone Info Sessions – Amanda Rusch (TRC Conference Room, LI 15)

Thinking about getting a new cell phone? Some new phones on the market will allow you to access your campus email and calendar. Talk with Amanda about what will work and what won't.

Wednesday, April 8, 10-11, 2-3

Very Basic Sessions – We have had requests for basic training on the most commonly used Microsoft products, and in a couple of other areas. These sessions will get you started from the ground up.

Microsoft Word Basics – TRC staff (TRC Training Lab, LI 24)

Start from the ground up.

Thursday, April 2, 9-10, 3:30-4:30

Excel Basics – TRC staff (TRC Training Lab, LI 24)

Basic spreadsheet setup and simple calculations

Tuesday, April 21, 9-10, 1:30-2:30

Publisher Basics – TRC staff (TRC Training Lab, LI 24)

Tuesday, April 28, 9-10, 1:30-2:30

File Management Basics – TRC staff (TRC Training Lab, LI 24)

How to deal with your computer files. Basic storage, transfer, working with flash drives, CDs, more.

Tuesday, March 10, 9-10, 1:30-2:30

Wednesday, March 25, 9-10, 1:30-2:30

eCampus Basics – Jeremy Nelson (TRC Training Lab, LI 24)

Access your email and files stored on your network drive from off-campus using WSC's eCampus portal. Customize your eCampus setup and much more.

Tuesday, March 24, 10-11, 2-3

Groupwise Tips & Tricks – TRC staff (TRC Training Lab, LI 24)

Customize panel views, set up out-of-office messages, much more.

Wednesday, April 22, 9-10, 1:30-2:30

TRC info session – TRC staff (TRC Multimedia Lab – LI 14)

Come see what the Technology Resource Center has to offer. Printing, CD/DVD burning, scanning, video. Equipment available for checkout includes notebook computers, projectors, digital cameras and audio recorders, digital videocameras, more.

Wednesday, April 29, 9-10, 1:30-2:30

Thursday, April 30, 9-10, 1:30-2:30

SPSS Users Group

Our first SPSS Users Group meeting raised some interesting questions, such as, "Why was Joe Blankenau the only one who attended?" We know that more of you would like to learn, or learn more, about SPSS. Join us in the Technology Resource Center for an informal gathering to talk about getting such a group up and running to share ideas and support other users on campus. Wednesday, April 15, noon-1 (TRC Conference Room, LI 15)

If you have specific training needs or would like to schedule sessions for your department or office, please let us know.

Please contact contact Karyn Bijlsma, kabijs1@wsc.edu, phone 375-7286, to sign up for these sessions.
All training areas are located in the Lower Level of Conn Library.