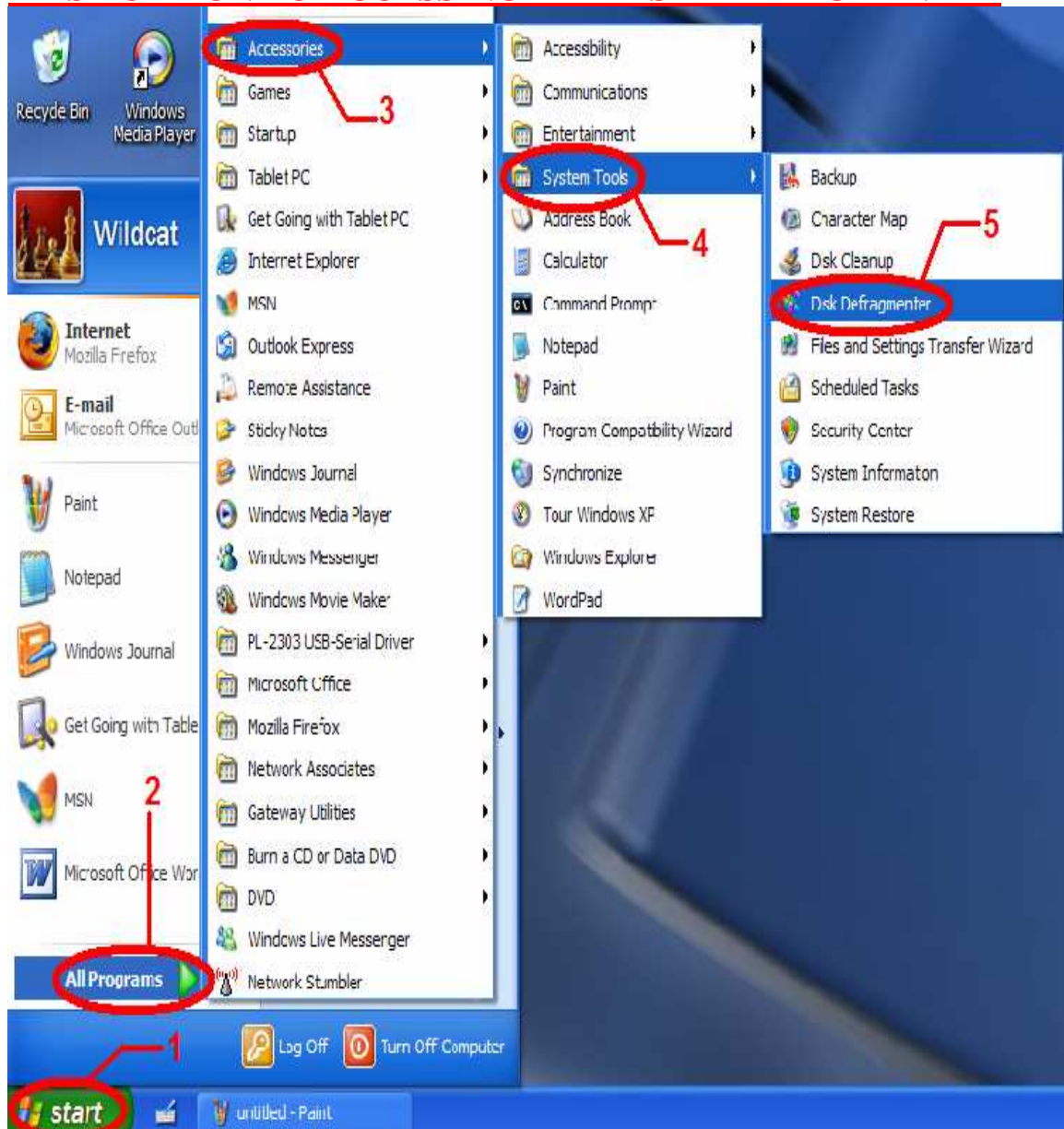


**TUTORIAL TO
ACCESSING AND
OPERATING THE
DISK
DEFRAGMENTER
UTILITY IN
MICROSOFT XP**

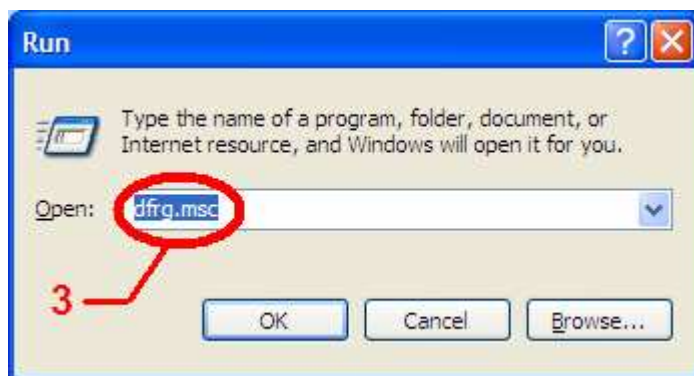
FIRST OPTION TO ACCESSING THE DISK DEFRAGMENTER



STEPS:

- 1. Click “Start”**
- 2. Click “All Programs”**
- 3. Click “Accessories”**
- 4. Click “System Tools”**
- 5. Click “Disk Defragmenter”**

SECOND OPTION TO ACCESSING THE DISK DEFRAGMENTER

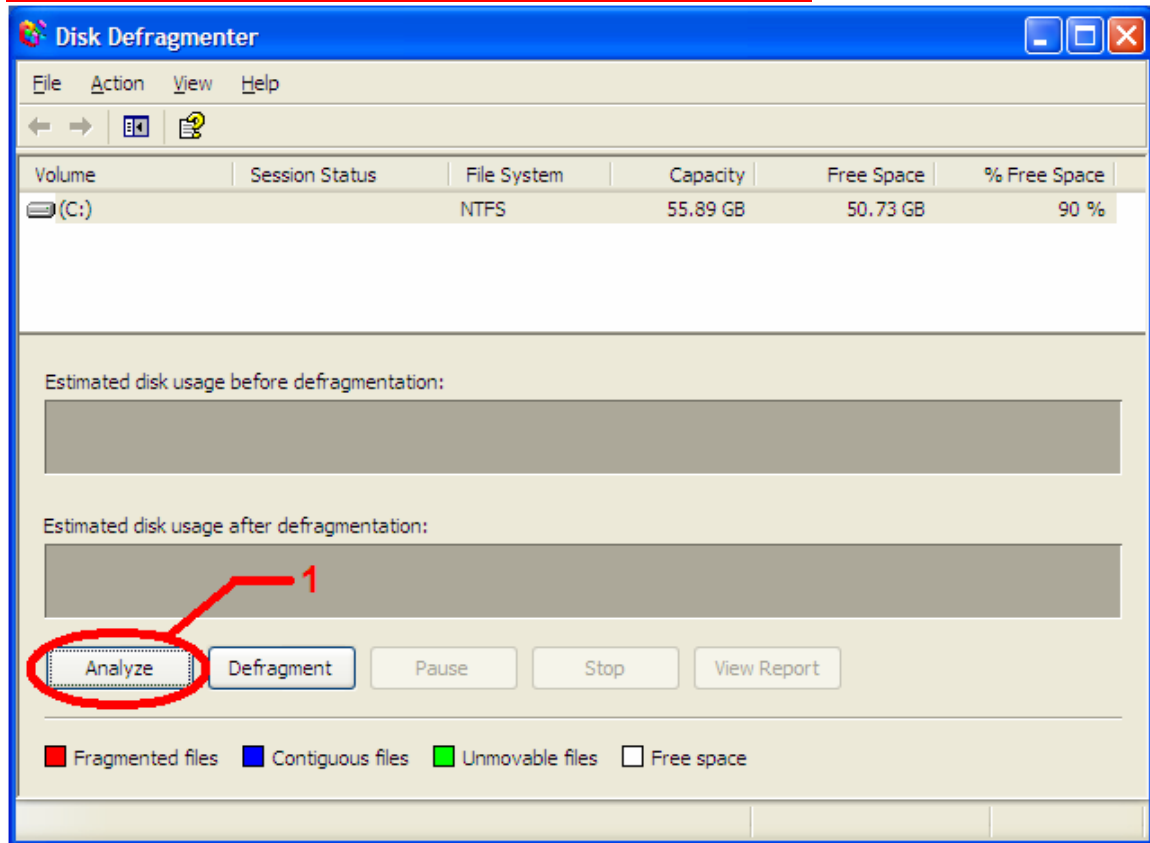


STEPS:

1. Click "start"
2. Click "Run"

Type "dfrg.msc" in the Open dialog box (without quotes) and hit the enter key or click "OK"

USING THE DISK DEFRAGMENTER UTILITY



STEPS:

- 1. Click "Analyze". This will tell you what should be defragmented.**
Click "Defragment" to begin the defragmentation process.