

2011-12 Campus Parking Regulations

Campus Security
Alumni House • 1119 Walnut St.
375-7216



General Information

Wayne State College (WSC) is a public college located in the city of Wayne, Neb., a community of 5,300 residents. The college has a student enrollment of approximately 3,500 and the equivalent of 348 full-time faculty and staff.

Wayne State College offers a broad range of academic programs, extracurricular activities and social interactions. The campus consists of 26 buildings situated on 128 acres, including a 1.5 mile fitness trail, an outdoor recreation-sports complex, baseball-softball facilities and an outdoor amphitheater.

For more information contact:

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Parking Regulations

Parking on campus is a privilege which requires that established rules and regulations be followed. Compliance and cooperation will make the campus as convenient as possible for everyone. These regulations are in effect 24 hours a day, seven days a week.*

I. REGISTRATION

1.0 Permit Required. All motorized vehicles operated by student, faculty, staff, and Rec Center members must be registered and have a valid parking permit, properly displayed, to park on the Wayne State College Campus. **In addition, all motorized vehicles are required by state law to be registered either in the State of Nebraska or the vehicle owner's state of record. (Vehicles found to be in violation will be immobilized).***

1.1 Valid Dates. 2011-12 Parking Permits are valid from the first day of classes for the 2011-12 fall semester to the first day of the 2012-13 fall semester. They may be purchased at the Business Services Office which is located in the Niobrara Room at the Student Center.

Purchased prior to January 1, 2012	\$40.00
Fall Term only	\$24.00
Purchased after January 1, 2012	\$24.00
Purchased after May 1, 2012	\$13.00
Motorcycles	\$13.00

1.2 Parking Permits

- A - Faculty, Staff, and Graduate Assistants.
- B - Recreation Center Members.*
- C - Commuter Students.
- D - Residence Hall Students who have completed two semesters.
- E - First year Residence Hall Residents.
- H - By assignment only in Parking Lot #8.
- R - Residence Hall Directors.
- M - Motorcycles

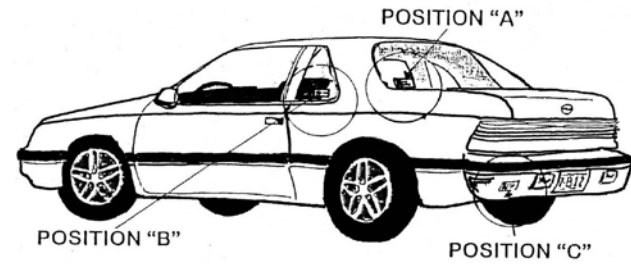
*Parking while using the Rec Center is authorized to the north and west of the Rec Center in addition to Lots 1, 2, 3, 4 and 10. When utilizing the Student Center, parking is authorized in the indicated parking lots, street parking is not authorized.

**You are encouraged to call Campus Security with any questions regarding parking regulations.*

1.3 Employee Permits. Each employee at Wayne State College may purchase one faculty/staff permit for their primary vehicle at full permit price. Employee spouses should also purchase one faculty/staff permit for their primary vehicle at full permit price unless they do not intend to have a vehicle on campus. Each employee who purchases a full price permit may purchase additional faculty/staff permits for their other vehicles at half price, if desired. Employees may not purchase faculty/staff permits for their dependents. Wayne State College employee's dependents who are students at Wayne State College must purchase a student permit at full permit price and display that permit on their vehicle. Student dependents will no longer be allowed to purchase or display a faculty/staff permit. It is not the intent of this policy to allow employees to purchase a half-price permit for their spouse or child who is also a WSC employee or a WSC student. You will need your receipt for a full price permit with you when purchasing a half-price additional permit at the Business Services Office. See also information on Temporary Permits below.

1.4 Parking Permit Placement. Regular parking permits must be permanently attached, using the adhesive on the permit, to the outside of the rear window at the lower left corner as you view the window from the rear of the car (See Diagram below)

Position A is the normal required position. **Position B** is for all vehicles with soft tops or rear window louvers. **Position C** is for pickup trucks with bed enclosures and vehicles with soft tops.



1.5 Parking Space Availability. The purchase of a parking permit does not guarantee a parking space in a specific lot or close to specific buildings. Parking space has always been available in the out-lying lots. Lack of a parking space in the desired location is not considered a valid reason for failure to comply with these regulations.

1.6 Replacement Permits. Replacement Permits are available at no charge providing: (a) original permit failed to stick, (b) permit has become damaged or cannot be read, or (c) registered vehicle has been sold or is no longer being used. In all cases, the old permit must be removed and the scraps brought to the Business Services Office for a free replacement.

1.7 Temporary Parking Permits. Temporary Parking Permits are available at no charge from the Business Services Office, located in the Hahn Administration Bldg, Room 104 and Campus Security, 1119 Walnut St. The temporary parking permit is intended to be used by faculty, staff, and students who must drive another vehicle, other than the vehicle that they have registered, to campus for a short period of time, i.e. their registered vehicle is in for repairs etc. THIS PERMIT IS TO BE HUNG FROM THE INSIDE REAR VIEW MIRROR WITH THE USER INFORMATION VISIBLE THROUGH THE WINDSHIELD.

1.8 Guest Parking Permits. Guest Parking Permits are available at no charge from the Business Services Office, located in the Hahn Administration Bldg, Room 104, from Resident Directors or their Assistants, Office Assistants in the various buildings, and Campus Security, 1119 Walnut St. You may also call Campus Security and an officer will meet you at your location for your convenience. These permits are intended for visitors to campus and are not for students. Guests are reminded that they are to follow all published and posted parking regulations. Guest Parking Permits are valid for the date issued only.

1.8.1 Frequent Guests. Frequent visitors are encouraged to contact Campus Security for a Guest Permit that will be valid for extended periods of time.

1.9 Handicapped Parking Permits. Individuals issued a state handicap permit must show their state approval form/permit when purchasing a WSC parking permit. Nebraska State Law dictates that the handicap parking permit may only be used when the individual for whom it is intended is present. This person must also exit the vehicle while it is parked. There are a limited number of spaces marked as handicap spaces on campus. Should you find that they are all occupied you may park in any space available. Please contact Campus Security and inform them should this be necessary. This will assist officers in determining the validity of a vehicle with a handicap permit parking outside of the handicap spaces provided.

1.10 Temporary Handicapped Parking Permits. Temporary Handicapped Parking Permits are available at the Campus Security Office, 1119 Walnut St. to any individual who is in need due to a temporary injury or medical condition. A Doctor's verification is required. This permit is valid only on Wayne State College campus.

1.11 Parking Permit Usage. A parking permit may be used only by the person to whom it was issued and only on the registered vehicle.

1.12 Stolen/Lost Permits. Report all lost or stolen permits to Campus Security immediately.

1.13 Liability. The College assumes no liability for vehicles operated or parked on campus. The College assumes no responsibility for damage to or theft of vehicles or contents thereof while operated or parked on College property.

II. PARKING AREAS

2.0 Parking Lots and Authorized Permits

Lot 1 - (Rice/Rec Center) All valid permits except where otherwise posted.

Lot 2 - (Stadium Drive) A, B, C & H permits only from 5 a.m. to 5 p.m., Monday through Friday. No student permits from midnight to 5 a.m. except Friday and Saturday nights.

Lot 3 - (Energy Plant) A, B, C & H permits only from 5 a.m. to 5 p.m., Monday through Friday. No student permits from midnight to 5 a.m. except Friday and Saturday nights.

Lot 4 - (Hospital) All valid permits.

Lot 6 - (Gardner Hall) A, H & R - Monday through Friday. No student permits from midnight to 5 a.m. except Friday and Saturday nights.

Lot 7 - (Connell Hall) A, H & R permits only from 5 a.m. to 5 p.m., Monday through Friday. No student permits from midnight to 5 a.m. except Friday and Saturday nights.

Lot 8 - (Hahn Adm Bldg) H permits only from 5 a.m. to 5 p.m., Monday through Friday. No student permits from midnight to 5 a.m. except Friday and Saturday nights.

Lot 9 - (Morey Hall) All valid permits except E permits. Includes weekends.

Lot 10 - (Walnut St) All valid permits. E permits in posted areas only.

Rec Center Members - may park on the north and west sides of the Rec Center and in designated parking lots. All other street parking is reserved for students, faculty and staff as posted from 5 a.m. to 5 p.m. Monday through Friday. Reserved for athletic department on home basketball dates.

2.1 Campus Streets. All daytime street parking is reserved for faculty and staff from 5 a.m. to 5 p.m. unless otherwise posted. Students may park on streets after 5 p.m. until 1 a.m. No street parking allowed from 1 a.m. to 5 a.m. except Friday and Saturday nights.

2.2 Faculty/Staff Parking Lots (Lots 6, 7, & 8). Parking is reserved for faculty and staff from 5 a.m. to 5 p.m. Monday through Friday. All valid parking permits allowed after 5 p.m. until 1 a.m. Overnight parking permitted for all valid permits on Friday and Saturday nights.

2.3 Fifteen (15) Minute Parking Spaces. These spaces are identified by signs indicating 15-minute parking and enforced 24 hours a day/seven days a week.

2.4 Metered Parking. Metered spaces are for brief stops, primarily to use services in the Student Center and require that coins be inserted between the hours of 7 a.m. and 5 p.m. Monday through Friday.

2.5 Handicapped Parking. These spaces are posted with signs and decals painted on road surface. They are for individuals that display authorized handicapped permits only.

2.6 Motorcycles may park in areas designated by Campus Security (Parking Lot #10).

2.7 Restricted Parking Areas.

Yellow Curb - "No Parking"

Green Curb - "15-Minute Parking"

Blue Curb - "Handicapped Parking"

Red Curb - Fire Lane - No parking at any time!

III. ENFORCEMENT

3.0 Hours of Enforcement. All traffic and parking regulations are subject to enforcement 24 hours every day throughout the year, including the summer months. Permits are valid only when properly displayed on the registered vehicle.

3.1 Weekend/Evening Parking. Street Parking and parking in parking lots normally reserved for faculty and staff will be available to students beginning at 5 p.m. through 1 a.m. weekday evenings and on weekends from 5 p.m. Friday until 12 a.m. Sundays.

3.2 Holidays/Breaks. Normal parking rules are in effect during periods when students have a break from classes and the campus **IS NOT** closed* (i.e., **Fall Mid-term Break - Oct. 17-18; Fall Break (Thanksgiving) Nov. 23, 24, & 25; Winter Break - Dec 19 - 31, Jan 1 - 8, 2012; Spring Mid-Term Break - Mar 5 - 9; Spring Break - Apr 9.**

*Campus is considered CLOSED only when all offices are closed. Weekend parking rules are in effect during period when the campus is closed (i.e. **Labor Day - Sep 5; Fall Break (Thanksgiving Day Only) Nov 24 - 25; Winter Break Dec 23 - Jan 2; Memorial Day - May 28; Independence Day - Jul 4.**

IV. VIOLATIONS/FINES

4.0 Fines.

\$10 Fine - Parking in Unauthorized Area; Overtime Parking; No Parking Midnight to 5 a.m.; Parking in a "No Parking Area"; Improper Parking; Improper Display of Permit; Skateboards, Roller Blades, Roller Skates Prohibited.

\$20 Fine - Driving/Parking on Grass or Sidewalk; Failed to Yield to Pedestrian; Failed to Stop for Stop Sign; Speeding; Displaying Falsified or Stolen Permit

\$30 Fine - Careless Driving; Parking in Fire Lane; Driving Wrong Way on One Way Street; Parking in Handicapped Parking Space.

\$40 Fine - Parking After Revocation of Parking Permit.

\$50 Fine - No Valid Permit.

Note: Fines double with the 5th violation and parking privileges will be revoked with the 8th violation in a scholastic year. Once your parking privileges have been revoked your vehicle will be subject to being booted with the 9th violation. Vehicles remain subject to being booted until parking privileges have been reinstated.

**** VEHICLE IMMOBILIZATION.** Frequent or multiple violations may result in an immobilization device (BOOT) being placed on vehicle. This Boot will not be removed until owner/operator has met with the Dean of Students and a fee of \$65 is paid for the removal of the device.

V. REGULATIONS

5.0 Speed Limits. The Speed Limit on all Wayne State College Streets, excluding Lindahl Drive, is fifteen (15) miles per hour. The speed limit on Lindahl Drive is twenty-five (25) miles per hour.

5.1 Parking and Traffic Fines are to be paid immediately at the Business Services Office. A "HOLD" is placed on student records if fines are unpaid.

5.2 Responsibility. The person to whom a parking permit was issued is responsible for all parking violations issued to the vehicle bearing that permit.

5.3 Grass and Sidewalks. Driving or parking on grass or sidewalks is prohibited at all times.

5.4 Snowmobiles. The operation of snowmobiles is prohibited on College property.

5.5 Skateboards, roller blades, and roller skates. The use of skateboards, roller blades, and roller skates is prohibited on College property.

5.6 Method of Parking. Backing into parking spaces is prohibited. Driving through one parking space and into the space directly ahead of that space constitutes backing into a parking space.

5.7 Street Parking. Street parking must be with the flow of traffic. Vehicles are not allowed to park with the left wheels to the curb unless the street is a one-way street and parking on the left is not prohibited.

5.8 Pedestrian Crossings & Stop Signs. Drivers must yield to pedestrians in marked crosswalks and must bring their vehicles to a complete stop at all stop signs.

5.9 Careless Driving. All vehicles must be operated in a careful and safe manner so as to not endanger lives or property. Driving the wrong way on a one-way street constitutes careless driving.

5.10 Abandoned Vehicles. Students not currently enrolled and non-students may not leave their vehicles on campus. Vehicles that are left on campus are subject to towing and/or disposal in accordance with Nebraska Statute 60-1901.

5.11 Displaying Falsified or Stolen Permit. The display of any permit not registered to the vehicle it is displayed on is prohibited.

5.12 Parking After Revocation of Parking Permit. Once parking privileges have been revoked, parking on campus at any time is prohibited. In addition to the registered owner of the vehicle being fined, the vehicle is subject to immobilization by being booted and a removal fee of \$65 accessed. This fee must be paid prior to the removal of the boot.

5.13 Barricades. Passing or Removing Street/Parking Barricades. Periodically streets/parking spaces are barricaded restricting access. Operators who choose to ignore these restrictions are subject to being fined.

5.14 Improper or Unsafe Backing. Backing up on any street for any reason other than backing into a parallel parking space is unsafe and is subject to fine.

VI. CAMPUS SECURITY

6.0 The Campus Security Office is located in the Alumni House, 1119 Walnut Street, and may be reached by dialing 375-7216 - 24 hours a day, 7 days a week.

6.1 Everyone is encouraged to lock their vehicles and secure valuables in the trunk or other concealed areas.

6.2 Escorts. Campus Security will provide transportation to students with a physical disability during inclement weather or emergencies. Ill students may also receive assistance to and from the Health Center when they are unable to find their own transportation. During late evening hours, students may request Campus Security escort services to key campus locations. Transportation assistance is restricted to the College campus unless special arrangements have been approved by the Director of Security.

6.3 If you need assistance with any problem call Campus Security immediately (375-7216). Report all suspicious activity.

6.4 For Major Emergencies (life threatening) call 911 from any phone.

VII. CONTESTING PARKING CITATIONS

7.0 Individuals (faculty, staff, students) wishing to contest a parking citation will complete a "Request for Exception to Policy" form available at the Business Services Office (Hahn Rm. 104) or the Dean of Student Office (Student Center Rm. 201). Students will turn in the completed form to the Student Judicial Board (Student Center Rm. 201). A date/time will be established to hear the appeal.