

## ASSESSMENT REPORTING FORM

Phase II—Due May 9, 2008



### Assessment Program Annual Update Form 2007-2008

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|----------------------------------|
| <b>Due Date:</b><br><br>5/9/2008 |
|----------------------------------|

Department \_\_\_\_\_

Degree Program \_\_\_\_\_

Collect and Report Data (List findings of the assessment strategies, gather evidence about how well students have mastered the learning outcomes. Multiple measures should be used to provide evidence of student learning; process should be meaningful, manageable and sustainable. *Are the program mission and intended learning objectives being fulfilled?*)

#### Directions:

- (1) List at least two assessment methods implemented during this academic year.  
(May be from Spring 2007, Fall 2007, or Spring 2008)
- (2) List objective(s) assessed by these methods. Include a numeric target for success (e.g. 80% of students will...).
- (3) Report the direct evidence/data/findings obtained from the assessment methods.
- (4) Indicate specifically how this evidence was used in program decision making.
- (5) Submit a completed form for each degree program to the Office of Assessment by 5/9/2008.
- (6) Attach copies of any surveys, rubrics or other assessment tools used and also file copies in departments, as appropriate.

*(Adapted from Northern Illinois University, Assessment, Annual Update, Annual Update Form 2007-2008.)*

***\*Complete Form on next page.***

Department \_\_\_\_\_ Degree Program \_\_\_\_\_

| Goals/Objectives  | Activity/<br>Measure(s)  | Anticipated<br>Outcome/Criteria for<br>Success   | Actual Outcome/Results<br>Evidence/Data/Findings   | (Complete if known)<br>Use of Results/<br>Plan of Action<br>(Phase III) |
|---|--|--|--|---|
| Goal and objectives that will be measured and analyzed. | Statements that specify where, when, how and by whom outcomes will be measured and what specific instruments and methods of measurement will be used. <i>*Attach measurement instrument(s) used.</i> | Statements that describe the anticipated significant and essential learning that learners have achieved, and can reliably demonstrate at the end of a course or program. | Statements that describe significant and essential learning that learners have achieved, and can reliably demonstrate at the end of a course or program. |   |
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This completed form, the departmental assessment plan, and the departmental assessment program data and results are to be kept on file and available for review in the department office.

**Approvals:**

Chair \_\_\_\_\_ Date: \_\_\_\_\_

Dean: \_\_\_\_\_ Date \_\_\_\_\_

\_\_\_\_\_  
Date Received in  
Assessment Office

