

ACADEMIC ADVICE

Wayne State College Advising Newsletter

Spring 2005

THINGS TO DO NOW

1. Pick up a class schedule from an academic building, the Records & Registration Office or the Counseling Center. **Signs will be posted when schedules are available.**
2. Make an appointment with your advisor.
3. Plan classes for spring.
4. Discuss your choices with your advisor.
5. Register for classes according to the time schedule listed in WebCat. **Registration begins 4-11-05 and will remain open through August 26, 2005.**



Applying For Graduation???

Students need to formally apply for graduation at least one semester prior to their intended graduation date. Application forms are available from the Office of Records & Registration, Hahn 105. If you are unsure of whether or not you are eligible to graduate we recommend you schedule an appointment with your academic advisor to review the online audit, resolve any problems or discrepancies, and determine your appropriate graduation date.

Suggestions from the Records & Registration Office

1. Log in to your WebCat online account and verify your personal information. Notify the appropriate office if changes need to be made.
2. When planning classes, select alternatives that are new classes, not just different sections of the same classes. Call numbers found in the first column of the schedule booklet are required in online registration.
3. PIN's cannot be given out over the phone. Students must bring their picture ID to the Records & Registration Office or request that their PIN be mailed.
4. Remember, students need to obtain Department Chair and Instructor signatures to enroll in closed classes. Faculty signatures alone are not sufficient to enroll in a closed class.
5. Reminder to veterans and students in the military--you do not need to take PED 103 & 203.
6. If you have questions about your academic progress, please check with your assigned advisor.
7. Has your academic advisor "released" you for web registration?
8. **Athletes & Veterans:** Enrollment must be in applicable courses in order to meet eligibility requirements; check with appropriate personnel before repeating previously passed courses to retain athletic eligibility or veterans' benefits.

What is Academic Advising?

Academic Advising is a process through which advisors assist students in developing life plans and career goals and in clarifying institutional requirements, policies, procedures, resources and educational options.

ADVISING NOTES

1. Remember to check your e-mail for important messages from your advisor. Update your e-mail address and local address in WebCat.
2. Mid-term low grade reports were sent to you on March 18th. Contact your advisor to discuss mid-term low grades.
3. Do you have a major? Check the Academic Schools pages at <http://ecampus.wsc.edu> or call 375-7557 for assistance.
4. No more than 2 hours of each athletic squad participation credit can be accepted toward graduation.
5. Honors Courses cannot be taken "pass/fail."

ONLINE ADVISING

What is online advising and does Wayne State College offer that service to students? Yes, Wayne State College has many advising resources available on the Academic Advising website and there is online advising available for distance education students and others. Students can send a question via the online advisor and either get a direct answer or the question will be referred to the department that is most knowledgeable about that program of study. Check out the advising website and look under the quick links for the online advisor at: http://www.wsc.edu/advising_services/



GST 196—ESL Writing and Reading Skills (1) This course is designed for students whose first language is not English. The course will help students expand reading skills, increase vocabulary, improve academic writing, increase grammar skills and improve pronunciation. Class time will be spent on practicing speaking, reading and writing skills.

ACADEMIC NEWS

Study Abroad Talk to your academic advisors about studying abroad. Your academic advisors may be able to point out considerations for students studying abroad that are specific to your major, minor or college of enrollment. Being aware of how your study abroad coursework can potentially fulfill your personal requirements can help you fulfill degree requirements more efficiently and quickly, thereby helping you graduate on time. If you want to fulfill a second language requirement/proficiency meet with the department advisor or a language department advisor.

School of Arts and Humanities

Communication Art & Language Literature Departments

Students interested in earning credits in Spanish or Communications Arts may want to plan for a **Study Abroad** month in Costa Rica in the summer of 2006. Pre-requisite: **SPA 110** which will be offered in the Fall '05, Spring '06 and May '06. See Dr. Deb Whitt or Dr. Adolfo Cacheiro for more information.

Art Department

ART 244 Art History I and **ART 245 Art History II** have been re-numbered and will now be **ART 344 Art History I** and **ART 345 Art History II**. Students interested in Art majors can check with an Art advisor for more information.

Music Department

Consider participating in a vocal or instrumental course next semester.

School of Business and Technology

Business and Economics Department

BUS 124 Intro to Business is open to all students. The Business Department offers many courses on-line. There will also be on-line tutors for Business classes during the summer of 2005.

Computer Technology & Information Systems Department

Students in **CIS 171 Networking I** or **CIS 271 Networking II** should read the class schedule carefully and take note of the times that these courses meet. Some of the class meetings are lecture-oriented and some of the meeting times are focused on the hands-on networking work. Both lecture and hands-on experience are a part of these popular courses.

CTIS students needing **CIS 466 Advanced Database** in their academic programs should visit with their advisor in the CTIS Department (Gardner Hall 206) or call 375-7545.

A second major in Computer Information Systems or Computer Science makes a great addition to almost any degree program. Contact the CTIS Department in Gardner Hall (375-7545) to discuss whether adding one of these majors is right for you.

Want to explore the fascinating world of home page and website design? Consider taking **CSC 165 Intro to Web Design**. The course is listed under the Computer Science (CSC) headings in the class schedule.

School of Education and Counseling

Students selecting Education or Counseling degree programs will have the opportunity for practical experience before graduation through student teaching or internship opportunities.

A student who plans to major in Human Services Counseling will need to complete the Writing section of the PPST with a score of at least 172 before being formally admitted. Students selecting education endorsements will need to take 3 parts of the PPST. Students can learn more about the PPST from an advisor or stop by the Counseling Center, Student Center 103 for a PPST registration form.

SPD 402/502 Life Skills and Transitions: for Special Education majors only. **SPD 151 (608)** and **SPD 252** are prerequisites for **SPD 402/502**. Please contact one of the Special Education faculty with questions.

School of Natural and Social Sciences

Health, Human Performance and Sport

PED 241 First Aid and CPR will be changed from 3 credit hours to 2 credit hours. A new minor in Exercise Science will be available in the fall of 2005. See Dr. Tammy Evetovich for more information.

Life Sciences Department

Students interested in Biology can pursue a minor in Environmental Studies or a major in several topics in Biology. Several faculty are conducting research through a grant this year. Students interested in Biology related research can contact the Life Sciences Department at 375-7329.

History, Political Science and Geography Department

Students wanting to know more about how our country works could get involved with the Democracy Matters student group or attend one of the many forums offered by the American Democracy Project. Watch for Geography Awareness week activities next November. For more information call 375-7292.

Physical Sciences and Math Department

Students interested in the sciences can consider science or math majors as well as several pre-professional programs of study.

Stop by the Museum of Natural History, located in the Carhart Science Building, to learn more about the plant and animal species collection.

Sociology, Psychology, and Criminal Justice Department

Changes are occurring in the Criminal Justice major. See Dr. Paul Campbell for details. Students may want to consider a minor in Criminal Justice, Psychology, Sociology or Anthropology if you are interested in people-oriented careers.

Check out the clubs and honoraries in the SPCJ Department at www.wsc.edu/school/nss/spcj/.