

ACADEMIC ADVICE

Wayne State College Advising Center Newsletter

FALL 2001

What is Academic Advising?

Academic Advising is a process through which advisors assist students in developing life plans and career goals and in clarifying institutional re-quirements, policies, procedures, resources and educational options.



THINGS TO DO NOW

1. Pick up your class schedule booklet from an academic building, the Records & Registration Office or the Advising Center--**available after 10-29-01.**
2. Make an appointment with your advisor.
3. Plan classes for spring.
4. Discuss your choices with your advisor.
5. Register for classes according to the time schedule listed in **WebCat**. **Registration begins 11-09-01.**

FROM THE ADVISING CENTER (Room 103, Student Center)

The Advising Center has many resources to help you through the registration process. Call 375-7557 with advising questions. Drop-in assistance is available daily:

1:00 - 8:00 Monday-Thursday
1:00 - 4:00 Friday

Suggestions from the Office of Records & Registration

1. Log in to your **WebCat** online account and verify your personal information. Notify the appropriate office if changes need to be made?
2. When planning classes for next semester, select alternatives that are new classes, not just different sections of the same classes. Call numbers found in the first column of the schedule booklet are required in online registration.
3. Remember, this semester students need to obtain Department Chair signatures to enroll in closed classes. Faculty signatures alone are not sufficient to enroll in a closed class.
4. Reminder to veterans and students in the military - you do not need to take PED 103 & 203.
5. If you have questions about your academic progress, please check with your assigned advisor.
6. Has your academic advisor "released" you for web registration?
7. **Athletes & Veterans:** Enrollment must be in applicable courses in order to meet eligibility requirements; check with appropriate personnel before repeating previously passed courses to retain athletic eligibility or veterans benefits.

REGISTRATION REMINDER

Regular Registration for Spring 2002 runs from November 9th through November 19th, 2001. Students will register online with WebCat. Start on the WSC Home Page. Click on the WebCat icon. Online registration will be possible through January 11th, 2002.

ADVISING NOTES

- Remember to **check your e-mail** for important messages from your advisor. You can check your e-mail on your personal computer, in the Student Center game room, or use the computers in the Library.
- Mid-term low grade reports were sent to you on October 22nd. Contact your advisor to discuss mid-term low grades.
- Check the Academic Web Pages for information on a particular major, minor or endorsement. The links can be found on the WSC Home Page.

Check Out What's Inside:

[WebCat..... Page 2](#)
[Academic News \(Continued\)..... Page 3](#)
[Tips for College Success..... Page 4](#)



WebCat

What is WebCat? Beginning this semester, students can register on the web.

How does WebCat work?

1. Students pick up a schedule of Spring Semester classes (after 10-29-01) from one of the academic buildings, the Records & Registration Office or the Advising Center.
2. Students meet with their Academic Advisor to plan classes for the spring semester.
3. After approving class selections, the academic advisors will "release" students to register on the web. Students will need Academic Advisor approval but not signatures.
4. Students find **WebCat** on the WSC Home Page and sign in using the PIN number received in the mail (students who lost or forgot PIN numbers—please go to the Records & Registration Office to find out the number). New students need to contact the Admissions Office for information about obtaining a PIN. Former students need to stop at the Records and Registration Office to get a PIN assigned.
5. After signing on to **WebCat**, follow registration instructions on the screen or watch the Registration Instruction Power Point located on the second page of **WebCat**.
6. Once a student has registered, he/she is free to drop/add until the end of Drop/Add week, January 11, 2002. It is recommended that students consult with their Academic Advisors prior to dropping and adding classes.
7. **Please Note:** Closed classes, directed studies, special projects, independent studies and courses requiring approval will need to be recorded on paper forms and submitted to the Records & Registration Office as was the case in the past.

More questions? Look at the WebCat Frequently Asked Questions list and/or refer to the letter from the Records & Registration Office.

Reminder from Student Health

On September 21st, our office mailed 318 notices to WSC students who were not in compliance with the immunization and Health form requirements. If you are one of these students, contact the Student Health Office, Room 104 of the Student Center, or call us at 375-7470. Failure to comply will cause a hold to be placed on class registration.

ACADEMIC NEWS

Interdisciplinary

1. **Beginning Algebra—GST 102**

The course reinforces basic mathematical skills by exploring problem solving strategies, operations with real numbers, and the solving and graphing of algebraic equations. Designed as a preparation for Math 105, 110 or a higher math class and for the student who has a limited math background, a high level of math anxiety, or has been out of the school environment for several years, this course will not fulfill the math general education requirement.

2. **Writing Lab—GST 196 (1)**

By advisory placement only. Writing Lab offers a review in basic writing fundamentals. Students will be coached in using a current English handbook to improve independent writing, proofreading, and editing skills.

3. **Basic Research Skills—IDS 196 (1)**

This eight week class will be offered the second half of the spring semester. It provides hands-on learning experiences in using a variety of resources, such as online catalogs, the Internet, full-text databases, printed indexes and abstracts, reference works, government documents, and statistical materials.

School of Arts and Humanities

CAN'T DECIDE? EXPLORE THE VISUAL ARTS...

Majors in Art including Art Education, Graphic Design and Studio Arts are available. An Art minor is also an option.

Language and Literature Department:

Study language and literature and...get a job? Contrary to what you might expect, students who major in English or a modern language are acquiring skills they can use in the job market. Employers are looking for people with excellent written and oral communication skills for today's information society. You can supplement your major with courses in editing, publishing, and web design. Check out LALT—the Department of Language and Literature—where the possibilities are endless!

Music Department:

Attention Musicians! Are you undeclared? The demand for music teachers is higher than it has been for many years. The Department of Music offers endorsements in instrumental and vocal music education. Other majors include Music Performance and Music Merchandising. The Music Merchandising degree combines music and business courses to prepare students for careers in the music industry. A music minor is also available.

Music Department (Continued):

Attention Non-Music Majors! Students need not be music majors in order to be a part of the Music Department. If you have always wanted to learn music, we also offer private lessons for non-majors in voice, piano, or almost any other instrument. If you sing or play an instrument, you are welcome to join one of our many ensembles, including band, choir and string ensemble. Contact the Department of Music for more information.

Communication Arts Department:

Join the Wayne Stater, KWSC Radio Station, WSC TV, WSC Theatre, or the Communication Honor Society. Build your resume with undergraduate experiences that will enhance your poise, self-confidence, and leadership abilities. The Communication Arts Department offers majors in Mass Communication, Speech Communication, and Theatre, which prepare students for careers in radio, T.V., Journalism, Theatre, Public Relations, Corporate and Community Relations, Organizational Consulting, Advertising, Organizational Leadership, Management, Teaching, Law, and Public Service.

School of Business and Technology

Technology & Applied Sciences Department:

Students who are undeclared may find what they are looking for in a career by visiting the Technology & Applied Sciences Department. A wide range of majors are offered that prepare students for entry level positions in many fields. Students can major in Fashion Merchandising, Interior Design, Early Childhood, Foods and Nutrition, Construction Management, Manufacturing Management, Planning and Design and Teacher Education in Family and Consumer Sciences and Technology.

Students who are interested in a career in Family and Consumer Sciences should enroll in FCS 108, Explorations in Family and Consumer Science. This one hour course gives students information about a variety of careers in FCS.

Business and Economics Department:

Global Economics - ECO 360 (3) Sophomore standing. Introduces basic economic concepts and their applications with the study of the trade links of a global economy. Principles of international trade, the role of international agencies such as World Bank, IMF, WTO and various trade blocks in a global economy are discussed as well as some global issues such as population and environmental problems.

Computer Technology and Information Systems (CTIS) Department:

Computer Science (CSC) and Computer Information Systems (CIS) academic programs are available. A major and a minor are offered in either program. In addition, a Management Information Systems minor that fits well with many other academic programs is available. The CTIS department also delivers the coursework for the Computer Science education endorsement. Both Computer Science and Computer Information Systems programs have been revised so CSC and

CIS majors should contact their advisors. Students who do not currently have a CTIS faculty advisor and wish to discuss CTIS courses or programs should contact Dr. Tim Garvin, Gardner Hall 206J or call 375-7545.

Use of computers, communications systems, information systems, and other related technologies are important in most employment areas. Students with a combination of a degree in their chosen field plus strong background in the information technology areas are finding themselves more marketable than students with only the credentials in their chosen field. Students can supplement their academic preparations in other areas with additional courses, a minor, or even a major from the areas of Computer Science and/or Computer Information Systems. If you are looking to enhance your credentials through courses or a degree in this field, contact Dr. Tim Garvin, Gardner Hall 206J or call 375-7545.

School of Natural and Social Sciences

Physical Science and Math Department:

Many students are concerned about which math course to take. The following guidelines should help:

- **MAT 105 Intermediate Algebra**—*This course no longer meets the math gen. ed.*
Prerequisite—One year high school algebra or GST 102, Beginning Algebra. Designed for: students who are required to take MAT 116, 117 or 137, but do not have adequate preparation.
- **MAT 110 Topics and Ideas in Math**
Prerequisites—None. Designed for students whose majors do not require higher-level math. Meets the math gen. ed. for most majors.
- **MAT 116 College Algebra with Trigonometry**
Prerequisites—Two years high school math (algebra & geometry) or MAT 105. Designed for students whose major requires advanced algebra skills (Industrial Technology) or for students with majors in math or sciences who need to prepare for MAT 137 or 140.
- **MAT 117 Applied Math with Calculus**
Prerequisites—Two years high school math including one year of algebra or MAT 105. Designed for certain business and science majors who would benefit from an introduction to calculus.
- **MAT 137 Applied Calculus**
Prerequisites—Two years of high school algebra. Designed for Computer Science majors and certain biology and pre-professional majors (*check with your advisor*).
- **MAT 140 Calculus with Analytic Geometry**
Prerequisites—Three to four years high school math including pre-calculus/calculus. Designed for math and math education majors.

**E-mail your advising questions to:
advising@wsc.edu**



Tips for College Success

Last year, WSC students who earned a GPA of 3.0 or higher during their first semester of college were asked the following questions:

1. **What did you do during your first semester that helped you earn a high GPA?**
2. **What advice do you have for other students?**

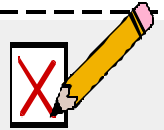
Their responses, both predictable and insightful, reveal a sincere desire for college success. Those who have “been there, done that” are usually good people to listen to. So...read the tips below, think for yourself with an open mind, and do the things successful college students do. Next semester, we'll be asking you for advice.

- Find a quiet place to study—like the “study cove” in Bowen Hall.
- Set aside a specific time to study and stick to it.
- Review notes each day while the class is still fresh in your mind.
- **GO TO CLASS.**
- Get involved in other activities besides classes.
- Meet with your advisor.
- Get enough sleep at night.
- Find the time to go to the tutors.
- Use an assignment planner.
- Don't tell yourself you can't do something.
- I pay for it (school) - that's good motivation.
- **GO TO CLASS.**
- I do my homework before I do anything else.
- It helps to study in a group.
- Don't be afraid to ask for help.
- Do the assignments.
- Begin studying for exams several days to a week before the exam.
- Study when you are alert.
- **GO TO CLASS.**
- Don't get stressed out about the whole college experience.
- Be well prepared for the first exam.
- Read the textbook.
- Use your learning style to your advantage.
- Make your own study guide.
- Schedule study time first—then have fun.
- **GO TO CLASS.**

- If the instructor reviews the previous lecture, highlight what he/she says.
- Use the strategies that you learned in Succeeding in College.
- Remember that this is not high school—you will need to study more here.
- Study your most difficult subjects first.
- Maintain a motivation to do well—stay focused.
- Use positive self-talk.
- **DON'T GIVE UP!!**

CALENDAR

(Note these events)



November 2 (Friday): Last Day to Withdraw from a Class. There will be no fee adjustment. (The last withdrawal date for those classes which do not meet for the entire semester will be one week following the mid-point of the class.)

November 2, 5-8 (Friday, Monday-Thursday): Advising for **Undeclared** students. Declared students should contact faculty advisors for an appointment.

November 9 (Friday): Course registration for Spring 2002 semester begins via Web for students.

November 21-23 (Wednesday-Friday): Fall Break (Thanksgiving weekend)

November 30 (Friday): Last day to officially withdraw from school

December 4-10 (Tuesday-Monday): Study Week

December 11-14 (Tuesday-Friday): Final exam week. (Check your Final exam schedule.)

December 14 (Friday): Commencement - 2:00 pm

January 7 (Monday): Classes begin at 8:00 am

BUSINESS OFFICE UPDATE

All students are encouraged to pay any outstanding bills, library fines, parking tickets, etc., prior to Spring 2002 registration.

Students wishing to pay their account balance in installments may pick up an application at the Business Office. Student Payment Plan applications for Spring 2002 are due in the Business Office by Friday, December 21, 2001.