

# ACADEMIC ADVICE

Wayne State College Advising Center Newsletter

FALL 2000

## —ADVISING NOTES—

### What is Academic Advising?

**A**cademic Advising is a process through which advisors assist students in developing life plans and career goals and in clarifying institutional requirements, policies, procedures, resources and educational options.

- Remember to **check your e-mail** for important messages from your advisor. You can check your e-mail in the Student Center game room or use the computers in the Library.
- Mid-term low grade reports will be sent to you on October 23rd. Contact your advisor to discuss mid-term low grades.
- Check the Division Web Pages for information on a particular major, minor or endorsement. The links can be found on the WSC home page.

### Suggestions from the Office of Records & Registration

1. Check your registration form. Is the pre-printed information correct?
2. When planning classes for next semester, select alternatives that are new classes, not just different sections of the same classes.
3. Students need to obtain Division Head signatures to enroll in closed classes. Faculty signatures alone are not sufficient to enroll in a closed class.
4. Reminder to veterans and students in the military - you do not need to take PED 103 & 203.
5. If you have questions about your academic progress, please check with your assigned advisor.
6. Has your academic advisor signed your registration form?
7. **Athletes & Veterans:** Enrollment must be in applicable courses in order to meet eligibility requirements; check with appropriate personnel before repeating previously passed courses to retain athletic eligibility or veterans benefits.

### REGISTRATION REMINDER:

Regular Registration for Spring runs from November 13th through November 16th, 2000 in the Student Center. (After the 16th, students can continue to register until classes begin at the Registrar's window in Hahn 105.)

### FROM THE ADVISING CENTER (Room 103, Student Center)

The Advising Center has many resources to help you through the registration process. Call 375-7557 with advising questions. Drop-in assistance is available daily:

1:00 - 8:00 Monday-Thursday  
1:00 - 4:00 Friday

### THINGS TO DO NOW

- Pick up your class schedule booklet from your major division-**available beginning 10-31-00.**
- Make an appointment with your advisor.
- Plan classes for fall.
- Discuss your choices with your advisor.
- Register for classes according to the time schedule in the registration booklet.  
**Registration begins 11-13-00.**

E-mail your advising questions to:  
[advising@wscgate.wsc.edu](mailto:advising@wscgate.wsc.edu)

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## ***FUTUREWORK: What Skills Will I Need?***

What skills will you need to be employed in new and emerging occupations? The Minnesota Department of Economic Security asked employers to rate the importance of specific skills, education, and abilities in successful job performance in emerging occupations. The employers indicated that almost all skills, abilities, and knowledge are important; however, they rated several as very or extremely important.

Specifically, workers in new and emerging occupations will need the following:

- *Capacity and willingness to work with others to achieve goals on a daily basis.*
- *Ability to use math, science, and reading skills to complete job tasks.*
- *Ability to allocate company resources effectively.*
- *Ability to acquire and apply knowledge to solve ill-defined problems in complex, real world settings.*
- *Ability to figure out where and how to find the information and data needed to do the job.*
- *Ability to assess, evaluate, and analyze the information and data and process it into a usable format.*
- *Ability to see, hear, and talk to complete job tasks.*
- *Knowledge in four categories—communication, engineering and technology, math and science, and education and training.*
- *Minimal level of education or training at an associate degree or higher.*

Emerging occupations are distinguished from the average occupation by their need for a high degree of self-direction, teamwork, and problem solving. These occupations are characterized by their application of core reading, math, and science skills to identify, process, and analyze information from a variety of sources. The employers seem to suggest that it will be important for workers to be able to easily apply what they know in the workplace.

### **FUTURE EMPLOYMENT**

Between 1998 and 2008, the economy is expected to add 20 million new jobs. The Bureau of Labor Statistics notes that 10 of the fastest growing jobs require a bachelors degree or more education. They are Computer Systems Analysts, Managers and Executives, Computer Engineers, Secondary School Teachers, Social Workers, Elementary School Teachers, College & University Faculty, Computer Programmers, Technical Managers and Special Education Teachers.

## **INTERNATIONAL EDUCATION CORNER — Did You Know?**

- 37 students attend WSC from countries around the world. Twenty of those students traveled to Wayne on student visa's to be part of the Wayne community.
- Faculty travel to other countries to teach and study each year.
- WSC students travel to other countries as part of the Study Abroad program — see Jan Dinsmore, Connell 209, for more information if you would like to study in another country.

## **\*\*GENERAL INFORMATION\*\***

**The College Board CLEP—Earn College Credits for What You Already Know:** The College Level Examination Program (CLEP) provides students the option of earning college credit without enrolling in courses. You can take examinations which measure knowledge of subject areas. CLEP provides an opportunity to save both time and money in earning a college education. It helps you demonstrate the knowledge you have acquired and provides WSC with the information needed to recognize and reward that knowledge. CLEP credit is entered on your academic record without grades and is not used in determining your g.p.a. If you fail a CLEP exam, there is no official record made. The fee for the CLEP exam is \$58.00. Most examinations take 90 minutes; there is a 6-month waiting period before you may repeat an exam.

**Student Athletes:** All coursework must satisfy general education requirements or requirements of DECLARED majors and endorsement areas. NCAA regulations will not allow hours for coursework outside of general education requirements or declared endorsement fields to count toward the required 12 hours per semester for athletic eligibility. Credit hours granted for sport participation do not count toward eligibility either.



### **Reminder from Student Health**

**On September 20th, our office mailed 390 notices to WSC students who were not in compliance with the immun-ization requirement. If you are one of these students, contact the Student Health Office, Room 104 of the Student Center or call us at 375-7470. Failure to comply will cause a hold to be placed on class registration.**

## News from the Divisions

### APPLIED SCIENCE

1. Consider teaching Family and Consumer Science or Industrial Technology. These areas are in high demand and will be for the future. If you like to work with people and ideas and enjoy making things these careers can offer rewards that go beyond a routine job. Check out these majors by taking FCS 108 (Explorations in Family and Consumer Sciences) or ITE 196 (Explorations in Technology).

2. The Early Childhood program has been revised and there are two options for students to consider. Family and Consumer Sciences Early Childhood program (non-teacher certification) and the Early Childhood endorsement program for those in Elementary Education. Contact Dr. John Renzelman, Interim Division Head of Applied Science or any of the Applied Science faculty for further information at (402) 375-7279.

### EDUCATION

1. The Praxis Professional Skills Test is required for teacher certification in Nebraska and most other states. Take the PPST as early as possible. Sixty days must elapse before any failed sections can be retaken.

2. EDU 110 (Overview of Elementary Education), SPD 151 (Introduction to Special Education), EDU 201 (Introduction to Professional Education), and EDU 211 (Child & Adolescent Growth & Development) should be taken within the first four semesters of enrollment in an Education major. Excellent courses to help students determine if they want to be teachers include EDU 201 & 211 for any teacher ed majors and EDU 110 for Elementary Education majors. SPD 151 (Introduction to Special Education) should also be taken early. SPD 151 is required for teacher certification and gives students information about special populations in our schools.

3. Coaching endorsements should be declared early, to enable students to be admitted to the needed PED courses. Any endorsements students are pursuing should be declared, so coursework is shown as counting toward graduation when students' records are checked.

4. Students are not allowed to student teach unless all coursework, including coaching or other endorsements, is completed.

5. **Human Service Counseling Majors:** Students must be admitted into the Counseling program and have the instructor's permission to register for CSL 590 Seminar.

### HUMAN PERFORMANCE & LEISURE STUDIES

1. Physical Education majors must take 5 to 7 hours of PED activity courses to complete their majors. For these majors, PED 203 (Lifestyle Management) does not meet the requirement.

### HUMANITIES

1. The Modern Languages department is offering: MLC 110 (Elementary Portuguese) at 12:00 MWF. Portuguese is a major world language used in international business and spoken by more than 170 million people in Portugal, Brazil, and several former Portuguese colonies. It is similar to Spanish in vocabulary and grammar. The course will be taught by Juliana Vieira, a native speaker of Portuguese with several years of language teaching experience. This course fulfills the General Education Foreign Language/World Literature requirement.

### INTERDISCIPLINARY

#### 1. Basic Research Skills - IDS 196 (1)

This eight week class will be offered twice in the spring semester. The first session is 1/8-2/26 on MW and the second session is 3/1-4/26 on TR. It focuses on introducing students to library and information organization, access, and retrieval. It provides hands-on learning experiences in using a variety of print and electronic resources, such as online catalogs, the Internet, full-text databases, printed indexes and abstracts, reference works, government documents, and statistical materials.

#### 2. Writing Lab - GST 196 (1)

The Writing Lab will be offered second semester on Thursday nights from 6:30-8:10. The class is open to any counseling or education majors who are preparing for the PPST test, or any student who did not pass ENG 102 or by advisement.

### SOCIAL SCIENCE

**SPECIAL SPRING COURSE OFFERINGS:** The Social Sciences Division will be offering several special "**Topics**" classes during the Spring 2001 semester. Please contact the instructor(s) for further information:

CJA 444—Topics: Organized Crime (*T Cook*)  
ECO 600—Studies in Economic Education (*S Thomas/C Linster*)  
GEO 444—Topics: Community & Regional Develop. (*J Knotwell*)  
HIS 296—HONORS-Slavery/Western Civil. (*S Thomas/L Taber*)  
HIS 444—Topics: Marx & Marxism (*K Blaser*)  
POS 444—Topics: Rights & Liberties (*M Leeper*)  
POS 444—Topics: Grant Writing (*J Blankenau/K Nordby*)  
PSY 444—Topics: Behavior Modification (*D Miller*)  
SOC 496—Environmental Sociology (*M Snowden*)  
SSC 396—History & Culture of Native Americans (*N Gillis*)



## Steps Toward Becoming An Inter-Culturally Sensitive Person

1. Admit that my way of perceiving the world is not universal.
2. Believe in the necessity of understanding my own culture prior to discovering the cultures of others.
3. Decide to embrace opportunities for encountering others who are different.
4. Recognize and admit that my initial reaction to cultural difference may be defensive either by denigrating the differing culture or implying my culture is superior.
5. Recognize and admit that my initial reaction to cultural difference may be to deny my own culture in order to gain acceptance of a differing culture.
6. Discern from my investigation of my own culture the valuable cultural traits that effect my attitudes and behavior.
7. Let go of my prejudices as I discover them within myself and make amends to the persons and groups that I have hurt as a result of my prejudice whenever possible.
8. Discern from my encounters of other cultures and reflect on what makes their cultural traits valuable to them.
9. Continue to increase and modify my inventory of my own cultural traits by practicing steps 3-7.
10. Remain silent and listen when my discomfort toward others' description of cultural differences causes me to trivialize differences.
11. Actively seek opportunities such as reading, listening to and interacting with those with extensive cross-cultural experience will enhance my relationships with others.
12. Withhold judgment when I encounter what I consider "improper" verbal and non-verbal behavior and attempt to discern what is attributable to cultural traits and values.
13. Honestly believe that I can value differences among people and use them as opportunities to learn about myself and others by practicing the above steps regularly.
14. Immerse myself in a different culture for an extended period of time and continue to practice the above steps.
15. Commit myself to understand a given situation not only from my point of view but also from the cultural world view of the other.
16. Accept my cultural marginally and use it creatively to help individuals and groups to better understand each other.
17. **Recognize that this is an ongoing process!**

### CALENDAR

(Note these events)

**November 1 (Wednesday):** CLEP Exam

**November 6-10 (Monday-Friday):**  
Advising for Undeclared students

**November 3 (Friday): Last Day to Withdraw from a Class.** There will be no fee adjustment. (The last withdrawal date for those classes which do not meet for the entire semester will be one week following the mid-point of the class.)

**November 13-16 (Monday-Thursday):**  
Course registration for Spring 2001 semester

**November 22-24 (Wednesday-Friday):**  
Fall Break (Thanksgiving)

**December 1 (Friday):** Last day to officially withdraw from school

**December 6 (Wednesday):** CLEP Exam

**December 5-8 (Tuesday-Friday):** Study Week

**December 11 (Monday):** Study Week continues

**December 12-15 (Tuesday-Friday):**  
Last class meetings/Final exam week.  
(Check your Final exam schedule.)

**December 15 (Saturday):**  
Commencement-2:00 p.m.

**January 8 (Monday):** Classes begin at 8:00 a.m.

**January 10 (Wednesday):** CLEP Exam

### BUSINESS OFFICE UPDATE

All students are encouraged to pay any outstanding bills, fines, etc., prior to Spring 2001 registration.