

Strategic Planning Council
February 2, 2011
Hahn Board Room

Members Present: Meena Dalal, Kevin Hill, Joe Whitt, JoAnn Bondhus, Sue Sydow (presiding), Kevin Halle, Bob McCue, Jeff Carstens, Lesa Jensen, Jon Dalager, Jean Dale, Randy Bertolas, and Denise Mostek (recorder)

Minutes from the November's meeting are on the website.

Strategic Plan: The Strategic Plan was discussed and reviewed using the following criteria: *completed, measurable progress, satisfactory progress, or no progress*. Each item in the Strategic Plan was also aligned with the NSCS Strategic Plan.

Discussion from the review of the Strategic Plan is below:

Teaching & Learning: Establish Leadership infusion, Expand Service Learning: The question was raised as to the meaning of expand; expansion with number of students, faculty, the interim position? Several committee members thought it was measurable, satisfactory progress. Several people asked what the goals are for service learning. Dr. McCue commented that the focus was retention at this time. Several members asked for some statistics on service learning. We do have data on faculty and students involved. Wayne State College is ranked 3rd in the state behind UNL and UNO in service learning.

Increase international education opportunities: The question was asked--was that goal's intent to expand and increase the number of students involved. Comments were that we have accomplished looking at further options. We have the Costa Rica program which goes every other year in the summer, the Greece program is well established and we might be looking to start a program with Taiwan. Some information related to the programs would be good. Some members felt that we have made satisfactory progress.

Use NeSIS Integrated Academic Advising System: Study campus advising program: Feedback was that the program is very detailed. What are we trying to measure, use the program, are we studying it? There is no survey, or any study being conducted. The progress is based on training and implementation. The committee felt that progress is satisfactory. It was suggested that we establish a systematic training or maybe a refresher course. An Advising Director position was never created due to lack of funding.

Promote vibrant programs: We are retaining numbers; looking at Taiwan programs; also expanding new agreements in public health areas, where juniors and seniors will complete bachelor's degree at WSC and then have a spot in various masters programs; this is good for WSC, the program has a wide variety of majors.

Strengthen existing curriculum: Promote assessment: All felt that we have a good plan in place, mark as completed. There are future plans to expand general education program assessment.

Enhance technological infusion: Progress is satisfactory. Smartboards have been added on campus. Recognition was given to people most directly involved in the PeopleSoft conversion.

Campus communication: Progress is measurable. Tremendous updates have been made to the website. There are some FAQ on the site and also a search mechanism that works well.

Value human capital: With the Human Resources Office several things have evolved, an example would be the professional staff job descriptions. If issues arrive they are getting resolved, we are making measurable progress.

Provide safety and security: We have made good progress in this area. We have an emergency management team, a crisis plan in place, we have done mock exercises that have gone well, our crime reports are low, we have security cameras at rice basement doors, will also have these cameras at the South Sioux City College Center.

Regional service: Increase position of Wayne State College as a regional service provider: We are measurable in this area. Examples include the planetarium; children's theatre; we have several articulation agreements with community colleges; and we have inter-local agreements with the city of Wayne, Wayne Community Schools and Wayne Police Department.

Quality: Continue AQIP: The e-database was a huge step, the NCATE team used it and it is available for other departments to look at and adapt for their needs.

Create measurable quality most programs have outcomes: WSC needs to work on continuous assessment and "closing the loop" assessment strategies for all departments.

Maintain systems portfolio: Satisfactory progress. Dovetail AQIP: Create mechanism to assess and evaluate strategic plan outcomes: What are we doing right, will get information to the members, and get them more information for the retreat, then people can make their own judgment.

Stewardship: Increase public and private support: The Foundation has been given major contributions, and provides for grant funding. It was suggested that we do more grant writing; the college maybe needs to send someone to Lincoln when they offer training there.

Implement conservation/preservation: The Commons Plan is completed; plans are being made to restore the Willow Bowl; an energy audit has been conducted; Pile Hall is currently under renovation; Hahn will be under renovation; Carhart renovation is in final stages; improvements in recycling efforts; Kent Blaser's history of WSC book; an archivist in the library, Marcus Schlichter, has organized items and cataloged them are all very measurable efforts in conservation and preservation.

Enhance technological resources: We have added Smartboards, classrooms have ceiling mounted proximas, the new copier/printer units, the internet phone system, state of the art technology in the South Sioux City building.

Student persistence: Enhance student life: Admissions is doing well with recruiting and improving residence life; new carpet and lighting has been put in Bowen Hall; Neihardt was renovated; Pile Hall is being updated; athletic programs; renovation will be done in the Rec Center, student leadership opportunities; selection of scholarship; agreed this area is measurable progress. Student retention rates have been increasing; such things that have helped are orientation days, group visits is big and more are coming, many one on one campus visits, with positive feedback.

The Biannual Strategic Planning Retreat is tentatively scheduled for Thursday, October 27, 2011. At the next meeting we will need to discuss the format and how we want to organize the retreat. A list of participants from the last retreat was handed out, members were asked to review the list to determine if anyone should be added or removed. We want to have representation from professional staff, support staff, faculty, administration, and students. We will try and provide more information to participants ahead of time, which should enable them to be better prepared for the discussions and planning at the meeting.

AQIP Action Plans are posted and available on the website. AQIP has made improvements as to how it uses and reviews Action Projects so there was a handout with the information. We have a new contact person for AQIP at the Higher Learning Commission, Eric V. Martin.

The AQIP Systems Portfolio needs to get finalized. We have tabled the contract with the electronic portfolio. Sue had visited with Dennis Linster regarding that option and he had some concerns with us housing everything on another website. Cons against the eFolio site are that we would be bound by their contract and there could be some issues with downloading our data back to our servers when the contract would lapse. In looking more at this option, there are several questions so will still need to be determined before making a decision; therefore the decision has been tabled. The Systems Portfolio has some of the categories completed, but categories need to be revised. There is just one section that still needs to be written. The portfolio can only be 100 pages long, so the next step will be to do some editing once the sections are all written in the revised format. The Systems Portfolio needs to be ready for submission to the HLC in the fall of 2012. Jeryl Nelson has agreed to critique the portfolio, using his AQIP reviewer skills and knowledge.

The Accreditation Timeline (pink sheet) was handed out for the member's information. The purple sheet that was handed out included Wayne State College's affiliation status which included the addition of the South Sioux City College Center.

The next meeting will be April 6, 2011 at 3:30 p.m. in the Hahn Board Room.