

Strategic Planning Committee
September 1, 2010

Members Present: Jeff Carstens, Kevin Hill, Lesa Jensen, JoAnn Bondhus, Jean Dale, Cheryl Waddington, Kevin Halle, Vaughn Benson, Jon Dalager, Randy Bertolas, Sue Sydow

Sue welcomed everyone and briefly explained for new members that Wayne State College is accredited through AQIP which requires us to be involved in annual projects and reports. The systems portfolio is updated annually. The difference between AQIP and other accrediting agencies is that we do updates annually and others require a report every 7-10 years where concerns or problem areas are pointed out. AQIP has accomplished a lot on campus, lots of initiatives, the Human Resources Office being one of them.

Minutes from the last meeting are on the website along with an updated list of members.

Strategic Plan: We have held biannual strategic planning retreats for the years of 2007, 2009 and maybe 1 time before that. Will plan another one for next year so be thinking about things that worked and didn't work at the last retreat. The retreat is planned for the end of October. This is when we discuss new ideas and initiatives; there was a long list from last year's retreat so Bob McCue, Sue Sydow, Vaughn Benson and Linda Teach pulled the initiatives with the most points to include in the strategic plan. We need to look at the plan and see what have we accomplished and what have we not accomplished. We need to get feedback from people as to the initiatives, how do you suggest we do that? Sue handed out the State college strategic plan, showed the correlation between the two. A suggestion was to place the strategic plan in their mailbox so that they can review and give feedback. Sue mentioned how everything is on the website; the committee felt that if someone just looked at the website they may understand it all. Another suggestion was made to contact the people working on these initiatives to get feedback. It was also suggested to present the strategic plan and materials in hard copy form at Assessment Day on October 1 and go over some things at that time and get feedback. That sounded like a good suggestion since there will be an onsite AQIP visit in 2012 and the team can at that time walk around and can ask anyone what about AQIP and the projects. Also there are several new faculty so would be a good time to inform them. Committee commented on how some of these initiatives are not going to happen if there is no funding. Sue shared that our categories are not parallel to AQIP's categories, questioned if we want them to be parallel? Discuss at a later time. The committee discussed the initiatives from the Strategic Plan and the progress or completion of some.

Teaching & Learning: Lisa Nelson has been hired as a Service Learning Coordinator Interim 1 year appointment. Use NeSIS integrated academic advising system, there has been some training and the model will be available soon, project is moving forward. Regional Service and Development: Increase position of Wayne State College as a regional service provider – building of the South Sioux City College Center with Northeast Community College. Appropriations of \$250,000 from WSC and then an extra \$30,000(elimination of Tri-Graduate Center) are available. Dovetail AQIP and Strategic Plan: this is where two committees were combined. Continue campus master plan: Wayne State does have a 5 year plan in place. Increase student retention: Combining with service learning action plan. A study has been done that shows freshman involved in service learning the retention is much higher than freshman that are not involved in service learning. Some of the initiatives are always in a continuum. It was commented that some of the initiatives are very broad. A question was raised as to how do we measure student persistence, retention; do we have a target for them? We need a more specific goal/objective. Once we get to that then we can assign and get reports as to whether we met that goal. A couple goals that were discussed were the number of good candidates that we get to apply for jobs; do we strive for four really good candidates per position? Another one was the number of new freshman we want to

concentrate on. The number is 700 but if do not document that than people would not know if we have progressed on this initiative. The other question was once we have met that goal once, how many years do we want to continue meeting that goal? Need to present to faculty in reasonable bite size amounts by sharing with them what has been finished, what is still being worked on and if there are funds available. Question was raised, is there funds available or how are funds allocated for initiatives? There is no separate fund. Sue will do some checking on that question. It was suggested that it seems there might be some initiatives that might not be consensus across campus so maybe do some research to see the response. Suggestion was made to work with College Relations and use the survey monkey account. Should be looking at initiatives as a reflection of where we want to be in 10 years related to our vision, mission which might all change when we get a new president. Committee thought would be a good idea if the candidates had strategic planning experience. Budgets for the next biennium have been turned in with proposed 10% cuts, there was request for core needs, but not sure if will receive or not. Was some discussion to work with the Foundation Office to get some funding for projects within the schools. New money coming into Foundations is going for work on the Willow Bowl. The money raised by the schools could be used to cover operating costs. Concern from foundations was that the schools would be tapping into the same people for donations.

Wayne State College's action plans are available on the AQIP website, 3 plans are active and are now in review. They are now locked until a reviewer reviews them, and then they will be there again. Copies are posted on our website. Dates in parentheses are the dates the plan was started.

AQIP systems portfolio needs to be revised. They have come out with a set of questions. The document is 100 pages that tells about Wayne State College. The questions were different so a involved a total revision. The Overview is complete. Category 1 is being reviewed. Category 7 & 8 are finished. Category 3, 4, and 6 need some work. Category 5 is getting close. Category 9 has a start. When categories are finished, revisions will need to be made to stay within 100 page limit. Institutional accredited information for WSC is also available on the Higher Learning Commission website.

Sue has been contacted by Mid Plains Community College to maybe get together with them and Central Community College to discuss AQIP. She has some discussion with Bob McCue and he suggested that she meet with other 4 year institutions so she is planning to do that at some point. At the next meeting Sue will get a list of traditional schools out. There was some discussion of when to meet and the committee agreed not to meet again until February 2, 2011.

Respectfully submitted,
Denise Mostek